



The Minutes of the IME(I) 82nd Governing Council Meeting

Held at IMEI House, Nerul, Navi Mumbai, 26 and 27 September 2019



Agenda for the 82ndGCM – 27 and 28 September 2019 held at IME(I) Head Office, IMEI House, Nerul, Navi Mumbai.

Day 1: 27 September 2019

Time (hrs)	Sr. No	<u>Agenda</u>
1130	1	Sub Committee meetings
1300		Lunch (1300 – 1345 hrs.)
1345	2	Lighting of the lamp
1350	3	Safety Briefing
1355	4	President's welcome address
1400	5	Adoption of Agenda for 81 st GC
1405	6	Grant of leave of absence
1410	7	Adoption of Minutes of 81 st GCM
	8	<u>Sub Committee Activity report: Period: 01 January 2019 to 31Aug 2019.</u> Audited accounts – FY 2018-2019, Actual figures from 01 April 2019 to 31August 2019&ATR as per the 80th GCM final minutes. Report(s) from individual Subcommittees.
1415	8A	BLFSC
1445	8B	CD Sub Committee
1515	8C	Examination and Certification Sub Committee + FC issues if any
1545	8D	Publication and Editorial Board Sub Committee
1615	8E	Public and International Sub Committee
1635	8F	Marine Consultancy Sub Committee
1640	8G	Admission / Membership Sub Committee (Including ratification of new membership / Transfer of grade& deletion of members)
1645	8H	ALFSC
1715	8I	Grievance Cell
1720	8J	Benevolence Fund
1740	8K	Quality Assurance Sub Committee
1800		Close

Day2: 28 September 2019

Time (Hrs.)	Sr No.	<u>Agenda</u>
	9	<u>Branch Activity reports.</u> Period: 01 January 2019 to 31August 2019 Audited accounts – FY 2018-2019, Actual figures from 01 April 2019 to 31 August 2019& ATR as per the 80 th GCM final minutes. Branches present their reports.
0915	9A	Mumbai
0940	9B	Pune
1000	9C	Goa
1015	9D	Chennai
1040	9E	Vizag
1100	9F	Kolkata
1120	9G	Delhi
1140	9H	Kochi
	10	Report on External Bodies
1200	10A	IRS
1215	10B	IMS Goa
1230	10C	ECI
1240	10D	BIS
1250	10E	BES
1300	10F	WMTC
1315		Lunch
	11	Subcommittee & Branch level & Organizational level summary financial report
1415	12	Report on the Maritime Museum Dufferin Trust
1445	13	Amendments to the ORP
1500	14	Summary and Resolutions
1515	15	Venue & date for next GC & AGM
1530	16	Any other matter with the permission of the Chair
1600	17	Close with a vote of thanks: Vice President

Attendees at the 82ndGoverning Council Meeting held on 27and 28 Sept 2019.

Sr. No.	Name	Branch	Designation	27 Sept 2019	28 Sept 2019
1	Mr. C V S Rao	-----	President	P	P
2	Mr. Uday Kumar Purohit	-----	Vice President	P	P
3	Mr. Krishna K Nair	-----	Hon. General Secretary	P	P
4	Mr. T S Girish	Mumbai	Hon. Secretary – Mumbai Branch (Nominee for Mr. Rajeev Nayyer,Chairperson)		P
5	Mr. Y Nath	Mumbai	GC Member	P	P
6	Ms. SuneetiBala	Mumbai	GC Member	LOA	P
7	Mr. Chitta R Dash	Mumbai	GC Member	P	P
8	Dr D S Anand	Vizag	Hon. Secretary – Vizag Branch (Nominee for Mr. C Sri Ramamurthy, Chairperson)	P	LOA
9	Mr. Voona LRao	Vizag	GC Member	P	P
10	Mr. Mathew Koshy	Kochi	Hon. Secretary – Kochi Branch (Nominee for Mr. N M C Nair,Chairperson)	P	P
11	Mr. K Krishnan	Kochi	GC Member	P	P
12	Mr.Kushal Roy	Chennai	Chairperson	P	P
13	Mr. K Shankar	Chennai	GC Member	P	P
14	Mr.AbhijeetBanerjee	Kolkata	Vice Chairman – Kolkata Branch (Nominee for Mr. P K Biswas, Chairperson)	LOA	P
15	Mr.SubimalChakrabarti	Kolkata	GC Member	LOA	

					LOA
16	Mr. Sanjeev Ogale	Pune	Chairperson	P	P
17	Mr. BalbirS Mathur	Goa	Chairperson	P	P
18	Cmde. Sanjay Sadhu	Delhi	Chairperson	LOA	LOA
19	Mr Satya Prakash Arora	Delhi	GC Member	P	P
20	Mr. Dilip Mehrotra	---	Immediate past President	P	P
21	Mr. V. K Jain	---	Immediate past Vice President	P	P
22	Mr.Tarun Kumar	Invitee		P	P
23	Mr. HrishikeshNarasimhan	Invitee		LOA	LOA



MINUTES OF THE 82ndIME(I)GOVERNING COUNCIL MEETING

1. The GC meeting was preceded by a meeting of the Sub Committees prior lunch on Day 1.
2. The GC meeting commenced with the traditional 'lighting of the lamp'.
3. **Safety briefing:** The HGS briefed the GC Members in respect of Fire & Safety norms, emergency evacuations, assembly point and availability of medical attention, should this be required.

4. Welcome address by the President:

The President, Mr. C V Subba Rao, chairing the meeting, welcomed the Governing Council Members to the meeting.

Prior to commencing the proceedings, the President requested the Members to observe a one-minute silence as a mark of respect and prayer for Members who had passed away since the last GC meeting, namely Mr. Ajay Manohar Ragde, Mr. Soosuman Lahiri, Mr. Sudipta Basu, Mr. C V Kumaraswamy and Mr. Surendra Vaidya (Employee at Mumbai Branch).

5. Adoption of Agenda:

The previously circulated Agenda for the 82ndGCM was adopted by the GC.

6. Granting leave of absence:

Leave of absence was granted to GC members who had previously conveyed their inability to attend the GC Meeting.

7. Adoption of Minutes of 81st GCM:

The GC members adopted the Minutes of the 81stGC which were circulated earlier

Resolution No. 82.07.01

"RESOLVED that the minutes of the 81stGC meeting, as presented, are approved.

Proposed by Mr. Y Nath &. Seconded by Mr. S D Ogale

8. Sub Committee Activity report from 01 January 2019 to 31 Aug 2019,

Audited accounts – FY 2018-2019 & Actual figures from 01 April 2019 to 31 August 2019 & ATR as per the 80th GCM minutes -- as reported by Sub-Committees.

8. An Update on the ATRs from previous GC meetings as presented by the HGS.

(Status as at 23 September 2019)

BLFSC:

Matter	Action to be taken / Action taken
OC for the Third floor of IMEI House - NMMC engineer, visited the site on 13July 2018 for inspection.	OC received on 05September2018. This matter is now closed
Apportioning of expenses towards regular operating expenses such as property tax, water charges, repairs and maintenance to the various sub committees such as BLFSC, CDSC, EC&ALFSC	Expenses are being apportioned to various Sub Committees and reported at the GCM This matter is now closed
The VP informed the GC that a lady Class II student took up residence in the IMEI hostel for the first time; hitherto not allowed. The GC decided that the one room ought to be allocated(reserved) for women in every batch and released for occupation to male students should there be no demand for same. It was suggested that this be advertised in the MER. GC requested Ms. SuneetiBala to obtain the feedback from the first off lady hosteller	This decision has been implemented. Thus far, there has been no request from any lady student thereafter. No feedback was received from the first off lady hostel resident. This matter can now be considered as closed
Exhibiting a fire plan, in the colour, at all floors	A Fire Plan is now displayed conspicuously at each floor. This matter is now closed
Solar Power 30kWplant for installation at IMEI house	Solar Power- Of the 07received quotes, four have been short listed. A decision, as to whether this proposal is to be further progressed, is pending.
Utilization of third floor - Chairperson -- CD Subcommittee, Director Training & Chairperson of the BLFSC to decide upon the matter of optimum utilization of rooms – BLFSC subcommittee will forward a copy of minutes to the GC	The Occupancy Certificate (OC)for the third floor was received on 05 September 2018. Following a budget approval at the 80th GCM, at Kolkata in February 2019, outfitting of the rooms on the third floor were carried out. This included the installation of a Full Mission Engine Room Simulator in March 2019, furnishing of the Simulator Briefing Room, President’s & Board Room, Director METC’s room, classrooms, Engineering Drawing room & additional faculty room. Fire safety signages and Fire plans were provided as appropriate in the entire building.

	<p>A Fire and Safety Audit was also carried out. The Fire Detection and Alarm system now extends to the third floor.</p> <p>CCTV facility was provided in the Briefing Rooms and a Classroom on the first floor (used for examination paper evaluations) per the requirements of the DGS. The FMER Simulator Centre also was provided with CCTV.</p> <p>Both, ladies and gents, washrooms on the ground floor were renovated and similar work on the washrooms on the first floor are underway.</p> <p>Required maintenance, including that of fire extinguishers, pest control measures et al were carried out as required.</p> <p>This matter is now closed</p>
Completion of the work of laying Rubber paver blocks, interior furnishing and partition work. Repairs to make good wear and tear.	Paver block renewal around IMEI House is underway. Work was commenced in early June 2019 but had to be held in abeyance after an early onset of monsoons this year and its continuance well into September 2019. Work shall recommence after the monsoons recede.
Revision of Hostel tariff every year --	A review and revision shall be carried out by January 2020.
GC suggested that the waterproofing work on the terrace area be completed prior to the next monsoons	Following seepage of water from the terrace area and exterior walls during last monsoons, a comprehensive survey was carried out by Pidilite (Dr Fixit), basis which quotations were obtained from certified Dr Fixit applicators. After deliberations and GC approval the requisite water proofing work for entire building was completed satisfactorily. This matter is now closed

CD Sub Committee:

ATR from the 79th GCM

Matter	Action to be taken / Action taken
Report on potential opportunities for co-operation with IMarEST for our training activities.	The CD Sub Committee has circulated letters to all Training Institutes describing as to how their students could benefit from being members of the IMarEST, including free access to their training material, e- books etc. The same has been circulated to all IME(I) branches.

	Our website contains a link to the IMarEST website detailing steps to become its Member. Every issue of the MER carries a free advert for the IMarEST This matter is now closed
Technical session conducted at IME(I)	As on date 32 Technical sessions have been conducted at IME(I), HO. Technical session on webinar – Mr Vijendra Jain updated about the GC of the latest status and facing issues about the licenses / non availability of internet signals and it is still under trail basis and under consideration. This is considered a routine and ongoing matter & is now closed
Question Bank for the DGS	Mr. S Kannan will forward around 4000 questions, with answers, to the CD Sub Committee. – No update available.
Cross reference of ORP & Quality Manual	Completed. This matter is now closed
Utilization of third floor	Covered under BLFSC. This matter is now closed

Mr K Shankar raised the following points:

- What is the long-term strategic intent of the IME(I)?
- What is the sort of the recognition that we expect in the Industry or from any professional body?
- He suggested we collaborate with the IMarEST/ECI to recognize our Sr professional engineers and accord to them the status of a Chartered Engineer.

President Mr. C V Subba Rao briefed the GC about:

1. The issues faced by IME(I) members in receiving a Professional Engineer / Chartered Engineer status.

2. Competency examinations as conducted by the Surveyors/ Examiners and the need to re-invent the process.

3. Equivalency of a MEO Class I CoC to an Engineering degree for the purposes of Marine Engineers pursuing a Master's programme / higher education at a University.

Mr. Subba Rao informed the GC that requisite submissions (including Class I, IV and Class II syllabi and DMET syllabus with marksheets) have been made to the Vice Chancellor of Mumbai University duly signed by the IME(I) President, Mr C V Subba Rao, (along with Capt. Vinod Suryavanshi, Manager Training of Fleet Management, Mumbai) as subject experts along with Capt. (Dr.) Apandkar Principal of TS Rahman, and Member of the Academic Council of University of Mumbai and Dean of the University and Principal of K J Somaiya Institute of Engineering and Information Technology, Dr. Suresh Ukarande.

The President informed the GC that a favourable outcome may be expected in respect of the Equivalency issue, recognizing MEO Class I (Motor), CoC issued by DGS or Maritime and Coast Guard Agency, UK as equivalent to a BE (Mechanical) degree from Mumbai University.

ATS Tar Book:

Matter	Action to be taken / Action taken
2 ½ years ATS Tar Book – CSSM- Tasked to: Mr. Rajeev Nayyer/ Mr B S Mathur	Draft ATS Tar Books have been finalized by Mr. B S Mathur and forwarded to Mr. Rajeev Nayyer for necessary action.
It was conveyed that clarity from DGS is awaited for the same – No further update available.	

Publication and Editorial Board Sub Committee

An update on the ATR from the 79th GCM and 80th GCM:

Matter	Action to be taken / Action taken
The agreement with Seaborne Communications has been concluded to circulate the link to their journal to IME(I) members	Action taken. MEM is being received every week and is being forwarded, via massmail to all Members. At this GC, it was opined by Mr. K Shankar that since IME(I) was merely forwarding content, as received from Seaborne Communications, our onward transmission should contain an appropriate non liability clause as a means of protection against any possible consequences of willful or inadvertent use of the contents of the publication. The HGS agreed that this would happen forthwith.
Data that ought to be available on our website & iConnect is to be listed / documented in the ORP	This information should be sent by the concerned Sub-Committee / Branches to the Sub-Editor under copy to HGS, Editor and Chairman, Publications Sub-Committee. The Sub-Editor, after due approval from HGS / Editor / Chairman, Publications Sub-Committee shall post this on the website. All such as received newsworthy information is being posted on the website as appropriate This matter is now closed
Conversion of the soft copy of the MER from a static publication to a dynamic one giving links to pages from the “Contents” page	Conversion of the soft copy of the MER from static to dynamic publication – work in progress.
Communication to members thru social media e.g. Facebook, twitter, linked in, etc.	Communication to members thru social media of IME(I) such as IME(I), iConnect, Facebook, Twitter, LinkedIn, is being done in-house by Sub-Editor / Admin Personnel under the approval / guidance of HGS
Digitalization of IME(I) Publications	WIP

Update of database of membership - with addresses and their email, contact nos. through the outside agency by obtaining the quotations	WIP
Digitalization of on-board Tar Book – it was decided that the proposal should be sent to DGS within the 6 months with deployment of some resource. Involvement of Mr V K Jain was suggested and accepted	Proposal to digitise the on board TAR book has been shelved due to the cost being prohibitive. Matter is considered as closed.
Link in website for question & answer bank.	Link in website for question & answer bank yet to be developed. Question bank already exists on the website. Same to be updated into a question & answer bank. Mr. Mathur & Mr. Ramanujam have agreed to work on this. No significant progress
Donation of INR 1,00,000 for Library in memory of Sri. K.K. Goel not received in 2017-18 from Rochem Separation Pvt Ltd as in the previous years.	All attempts to reach Rochem and obtain the donation have been futile. At this GC Meeting Mr. S Arora was requested to intervene to obtain the donation.

Public and International Relations Sub Committee

Matter	Action to be taken / Action taken
Promotional material should be displayed in a show case at the entrance area of IMEI House & also at Branches	No significant progress. No update available
Exhibition display material and the short film on IME(I) is to be updated as per the actual scenario of the IME(I) with the help of the all Branch Chairman.	(For action -- from the 80th GCM) No significant progress. No update available. Short Film – to start with, the existing short film should be circulated again to All Branches. For MTI's: A compelling film or video should be made extolling the advantages of students becoming an IME(I) member. A suggestion was also received to make a film showcasing our International & Technical seminars such as WMTC, INMARCO, GLOMAR & WS Fought to be made
Maintenance of accurate stock inventory with the consumption of promotional and welcome kits	(For action -- from the 80th GCM) No significant progress. No update available
Proposal to open a chapter in Dubai/ Singapore	No significant progress. No update available.
New promotional material to be introduced and	No significant progress. No update

distributed to all branches in lieu of mementos (at technical meeting / seminar etc.) Branches will pay for the same.	available
Quiz on Marine Industry / technology to be developed and deployed at seminars and conference to attract participation, especially amongst students	Question and answers are available and used at our stalls at the exhibitions such as WSF, INMEX SMM. This matter is closed

Admission Sub Committee:

ATR from the 79th GCM and the 80th GCM

Matter	Action to be taken / Action already taken
The Admission Membership Sub Committee shall send, to each Branch, a monthly report detailing Membership position as on date / transfers of grade / new members.	No significant progress.
The Admission Subcommittee shall put forward a proposal to the GC to incorporate a change in the eligibility criteria for a 'direct' election to a grade of a Fellow – for tabling at the AGM. –	The matter is closed

8. Sub Committee Activity Report – Sub Committee Chairpersons presented their Sub Committee Activity reports for the period 01 January 2019 to 31 Aug 2019, Accounts for the FY 2018-2019 & Actual figures from 01 April 2019 to 31 August 2019

8A. BLFSC:

The Chairperson of the Sub Committee presented, for discussion, a MIS report for the Sub Committee, Activity reports; budgets and actual figures YTD 31.08.2019 for BLFSC; Capex on outfitting (furnishing) of the FMER Simulator room, Board Room, Director's Room, Faculty room, refurbishment of the HGS office, provision of fire rated doors for FC, refurbishing of 1st floor bathrooms and Training Manager cabin – all reported along with the details of the water proofing work of the terrace by Pidilite (Dr Fixit)

The Occupancy Certificate (OC) for the third floor was received on 05 September 2018. Subsequently, outfitting of the rooms on the third floor were carried out. This included the installation of a Full Mission Engine Room Simulator in March 2019, furnishing of the Simulator Briefing Room, President's & Board Room, Director METC's room, classrooms, Engineering Drawing room & additional faculty room.

Fire safety signages and Fire plans were provided as appropriate in the entire building. A Fire and Safety Audit was also carried out.

The Fire Detection and Alarm system now extends to the third floor. CCTV facility was provided in the Briefing Rooms and a Classroom on the first floor (used for examination paper evaluations) per the requirements of the DGS.

The FMER Simulator Centre also was provided with CCTV.

Both, ladies and gents, washrooms on the ground floor were renovated and similar work on the washrooms on the first floor are underway.

Required maintenance, including that of fire extinguishers, pest control measures et al were carried out as required.

Following seepage of water from the terrace area and exterior walls during last monsoons, a comprehensive survey was carried out by Pidilite (Dr Fixit), basis which quotations were obtained from certified Dr Fixit applicators. After deliberations and GC approval the requisite water proofing work for entire building was completed satisfactorily.

Paver block renewal around IME(I) is underway.

Solar Power: Of the 07 nos. quotes received, 4 have been shortlisted. A Technical Evaluation of these shortlisted proposals remains.

BLFSC Chairman acknowledged the receipt of the proposal which was received from Vishakhapatnam Branch on 27th September 2019. It was decided that the Vishakhapatnam Branch should follow the procedure as per the ORP including HVC approval.

8B.CD Sub Committee:

The Chairperson of the Sub Committee presented, for discussion, a MIS report for the Sub Committee

1. Training Courses offered (July 2018 – July 2019):

During 2018- 2-19 IME(I) enrolled a total of 746 students for MEO CL-I (FG), Diesel Engine Gas Combustion Simulator course, MEO CL-II (FG), MEO CL-III (CEO-NCV) under STCW 2010 convention, MEO CL-III (SEO-NCV) Part A & MEO CL-III (SEO-NCV) Part B under STCW 2010 convention, MEO CL-IV (NCV), Engine Room Simulator (Management Level).

2. Development of New Courses

A Kongsberg make, Full Mission Engine Room Simulator (FMERS) was installed, commissioned and the SAT (Site Acceptance Test) completed satisfactorily on 07 March 2019. The first 5-day Management Level course commenced on 01 July 2019.

The following approvals from DGS were received on 12 June 2019

- i. Engine Room Simulator Course (Management Level)
- ii. Engine Room Simulator Course (Operational Level)
- iii. Refresher & Updating training course for Revalidation of COC for E/O
- iv. Enhancement of MEO Class I intake capacity (24 to 36 nos.)

The proposal for HV Courses has been kept in abeyance given the current poor demand and viability of this course.

The Simulator Centre which houses the FMER Simulator was formally inaugurated on 28 June 2019.

3. Compliance with DGS Requirements with respect to Classroom Sizes:

NCV Classroom Resizing: Reconstruction of two classrooms, on the second floor, to accommodate the approved level of students for NCV courses, has been put on hold given the current low levels of student intake for NCV Courses.

With the current intake and those projected in the near, short and midterm, the existing NCV Classrooms comply with stated requirements. As such it was considered prudent to place the reconstruction proposal on hold.

Necessary fit outs and furnishing completed on the third floor including that for Board Room, Director's Room, Engineering Drawing Room (including provision of drafting tables), an additional room for Faculty and a Class Room to accommodate MEO Class II Courses.

All rooms on the third floor are now fully operational in all respects.

4. Assistance to Maritime Administration:

3367nos. answer scripts were evaluated. Faculty members took viva voce examinations as external examiners. IME(I) staff members assist with for MEO examinations conducted at MMD, Mumbai.

5. Knowledge Sharing Sessions (Saturday Sessions):

During the period under review 11 nos. knowledge sharing sessions on different subjects were conducted at IME(I) House.

6. Quality Management System

IME(I)'s QMS certificate (which includes Training) is valid up until 14th June 2021. The 2nd surveillance audit was completed on date 10th April 2019 without any non-conformity, observations.

CIP (Comprehensive Inspection Programme) inspection was carried out, on 18 June 2019, by the Lloyd's Register of Shipping and IME(I) retained the highest grade "A1" i.e. "Outstanding.

7. Faculty:

Following the retirement of Mr. A. Kar, on 01.05.2019, Mr. Rajesh Malhotra was appointed the Director- METC

TOTA/VICT/ERS Course: The following faculty members completed their 11 days TOTA/VICT as required by DGS.

- i. Mr.RajeshMalhotra
- ii. Mr. Manteshwar Kumar
- iii. Mrs. Lata Khatri

The following Faculty underwent the DE Engine Room (Management Level) course

- i. Mr. Vikram Gokhale
- ii. Mr. Rajesh Malhotra

8. Review of the Performance of METC and its fee structure:

A team consisting of the GC Members Mr. Kushal Roy &Mr. NMC Nair, Director METC and Mr. K K Nair (CD Sub Committee Chairperson and HGS) carried out a comprehensive study of the fee structure, number and type of courses being run by METC, course viability , pricing including competitor pricing, resource availability and a review of the P&L as at December 2018.

Commencing with an initial review meeting, by the Team, at IME(I) House in very early April 2019 and several iterations later a final document, an Executive Report, was prepared and circulated by the CD Sub Committee Chairman, on 26 June 2019, with a set of findings & recommendations, as a way forward. The report included a new (METC) Budget and P&L for the Financial Year 2019 -2020. It is expected that implementation of the recommendations would return METC to a net positive Margin at the Operational level.

There was a suggestion from the GC that faculty at IME(I) must upgrade their knowledge and skillsets through a structured CPD programme

8C: Examination and Certification Sub Committee:

In the absence of Chairperson, HGS presented EC Subcommittee MIS reports
Principal Officer MMD and other Members of DGS visited the institute on 13 April 2019 and have seen the ongoing TAB based Examination and evaluation process on NCV Examination Room PC. Contract between MTT and IME (I) for the TAB based Examination extended till 30 September 2019.

During the period 15 July 2018 to 15 July 2019 a total of 235 nos. students appeared for Examinations. Total Candidates for Tab Based Examinations: 746 Total Paper Based: 123 [NCV CL. III Part A, NCV CL. III Part B and NCV CL. IV) Machine Drawing]

Following a directive from the DGS vide Training Circular No. 12_2019, all Facilitation Centres stopped accepting applications for issue of watchkeeping certificates and endorsements effective 01 August 2019. FCs have been closed subsequently.

8D. Publication and Editorial Board Sub Committee

The Chairperson of the Sub Committee presented, for discussion, a MIS report for the Sub Committee

MEM (Marine Engineers Messenger) a weekly newsletter, as received from Seaborne Communications is being forwarded, via mass, mail to all Members.

Weekly updates of social media platforms with branch news, event notifications, MER articles are happening.

(in last 10 months, on FB, we had 503 followers, 494 likes; on Twitter 58 followers; on LinkedIn 138 followers and 191 post impressions).

Queries related to courses, membership et al answered within a day and forwarded to the concerned department / subcommittee where necessary

Chairperson, via his Power Point Presentation, reported the following:

Reduction in revenue due to: -

- drop in income from advertisement in journal e.g. regulars such as SMAG, Lorenzo, Springdale (India) have withdrawn their ads since May 2018. Goltens have withdrawn since Dec 2018.
- although actual income & expenses for FY 2018-19 budget are both down a surplus of INR 10.5 lakhs has been achieved.
- Total number of MER journals printed during 2017-18 was 93,303 and same reduced to 44,386 during 2018-19 i.e. a reduction of about 52%.
- Printing & packaging cost of MER has increased by approximately INR 5 per copy for approximately 3700 copies per month amounting to approximately INR 18500 per month w.e.f. October 2018. This is due to use of paper wrappers instead of plastic due to plastic ban and increase in the cost of paper. Number of printed copies to be further reduced to control cost of publishing MER. Update of database of membership - with addresses and their email, contact nos. is yet to be completed by Membership Sub-Committee.
- Gradual reduction of income from subscription for MER and advertisement in journal & website. No ads are being posted in the website. Sub-Editor to continue efforts to market the MER for ads but appropriate leads must be given to her by the members of the Publications Sub-Committee and any other member who has the sources.

- The quality of the pdf copy (soft copy) of MER being distributed to members needs significant improvement.
- Also, the electronic (pdf) copy of the MER is still a static publication without any links from the “Contents” page.

Website

- To obtain more advertisements for the MER and IME(I) website: Proper leads to be given to the Sub-Editor for her to pursue with prospective customers for ads.
- A complete revamp / modernization of the web-site may attract ads in the web site as well.
- Convert the soft copy of the MER from a static publication to a dynamic one giving links to pages from the “Contents” page.
- Reduce the number of MERs being printed in hard copy and increase the soft copy circulation.
- Develop a Question & Answer section for students in the IME(I) website.
- Improvement of the library in IME(I) House in Nerul

8E. Public & International Sub Committee

Speakers at Technical seminars at HO are presented with one tie, one T shirt, one Mug ,all in a IME(I) monogrammed jute bag.

GLOMAR 2019 held on from 16th to 17th August 2019 at The Taj Gateway, Beach Road, Vishakhapatnam INMEX

SMM and Port Show India 2019 Theme of the Conference: India’s shipping Industry – A strategic growth plan Bombay Exhibition Center (BEC), Goregaon, Mumbai from 3rd to 5th October 2019

8F. Marine Consultancy Sub Committee:

No significant activity. The GC suggested that the Marine Consultancy Committee should go ahead with only such type of consultancy work where there is no risk of liability.

8G. Admission Sub Committee:

The Chairperson of the Sub Committee presented, for discussion, a MIS report for the Sub Committee.

A list of 768 New members and 28 nos. Transfer of Grade were presented to the GC and ratified.

The Chairman of the Admissions Sub Committee presented the following information:

- Branch-wise membership in split details / unpaid & paid / life member category now upto date.
- With support from Vikram Gokhale / Manteshwar Kumar and Mr Shetkar – Ms. Geeta VG has now streamlined dept.
- have been able to arrive at and present a comprehensive report to the GC now.
- As Chairman after discussion with HGS / VG/ MK&Mr. Shetkar observe glitches continue with “on line registration of membership” & process not getting streamlined.
- Lack of focus & commitment from M/s Kaizen (service provider) – lack of follow up & proper attention.

- New staff – Ms. Geeta with guidance from VG/ HGS/ Shetkar - a thorough membership status audit was initiated & a decent report is arrived at & now being presented.
- Efforts for a paperless dept – is work still in progress. Glitches continue & online registration continue to have teething problems.
- Project & proposal included data update/ i-connect / branch-wise data / on-line payment of fees from members / contacts with members & alerts / update of members contact & e-mail id. / printing of pending i-cards & dispatch etc.
- Kaizen entrusted with project – service unsatisfactory – careless approach from service provider - problems unresolved
- Unless shortcomings in the system resolved - unable make full proof system – hence update info on branches getting delayed.
- Once system optimized – with better control / monitoring will yield an additional minimum income of INR10/15 lakhs per annum through member subscription.
- Kudos to HO / HGS / VG in the selection of Ms. Geeta VG. – the right person to handle such a critical dept with regular update of records. Yielding positive results. Total increase of membership for year only 97 – membership growth only - 1.04%
- Members - 9263 + students – 2406 / total = 11,669
- Out of 11,669 members – students – 20.6 %.
- No members from DMET or MERI. – why?
- Good average of intake of student members year on year. Only 10% students return as graduate members.
- Depleted growth in graduate members – only 40 graduate members in 2018 compared to 400 earlier – 2019 only 282 graduate Members.
- Lack of focus over long term is evident – systems being improved to monitor & fine tune & programmed to alert us.
- Focus needed on year on year growth of 500 / 750 grad. Members. @ INR1000/- this should yield an income of INR 5/ 7.5 lakhs.
- Maintain student intake – focus on intake of grad. Members.
- Need to invent an incentive scheme to attract students to return as grad. Members.
- 2019-2020 - upto 31.08.2019 - new life members only 36 – INR 1,94,400/ & student members – 145 = INR 72,500/. Total collections in 2019 -2020 – INR 2,66,900 /.
- Stringent monitoring & regulatory controls called for to yield results.
- Our annual target to be minimum 2000 student members & 500-750 student to graduate life members. This will yield an annual income of rs.10,00,000/- + 750 x 5400 = INR 40,50,000/ - & total – INR 50,50,000/ - this is an achievable target.
- Why DMET/ MERI students do not enroll as student members? – can we focus on 100 students here?
- From DGS website following can be inferred: 4 year engineering course each year intake – 1230 / 1 year graduate degree course – 1344 / 2 year course - ?
- Our student member intake abysmally low.
- 2406 student members admitted during 2019-2020.
- Am informed out of an average annual intake 2700 students in MTIs – student members low – a very poor record.
- Understand zero enrollment from MERI- Mumbai&Kolkata / GESCO / Samundra / - lack of involvement of IME(I) with MTIs – unable attract students to register as student members.
- We cannot allow such an impasse to linger

- Adding / inducting maritime students as student & graduate members is critical for IME(I).
- Focus - year on year - should be on this.
- 2017-18 – only 950 student members & in 2018 – 19 only 540 students enrolled as student members. Whereas in 2019 – 20, 2406 enrolled as student members & only 13 student members returned as graduate members, giving us an income of INR 70,200/-.
- We have missed out on such income over last three years – let alone previous years & hence assumption of loss of over a crore as income over a five-year span from membership dept may not be wrong.
- Ms. Geeta is a good addition to this dept & there is noticeable improvement in data analysis. Her analytical work on above has just commenced.
- Imagine income loss from 2000 student members & an equal number of graduate as life members.
- Our focus needs to be on this to close the gap and enhance membership / generate sizeable income.
- Branch wise membership data reveals over 40% members are untraceable / contact details non-existent & subscription lapsed.
- Banks employ external agencies in tracing their customers & revalidating customers' contact details. This is a long-term measure – may be futile & may not yield results with added prohibitive costs.
- Options are announcements through shipping times /Marex/ Sagar Sandesh / FMradio / shipping tv channels etc., calling for maritime engineering professionals to register their identity with IME(I)Nerul to propagate membership growth. INR 5 lakhs annual budget allocation for this may not be bad idea – especially Marex full page once every four months.
- Life membership offer was a bad idea & badly implemented & income generation has been abysmal. Income generation through student / graduate members is our life line and our focus on this cannot be more overemphasized.
- External agency required to trace old members on contractual terms.
- Unable provide info to branches on status of membership / new members.
- Online admission / registration process still problematic & not user friendly.
- Payment of transfer fee for life membership fee upfront being resisted.
- Focus on student / graduate membership critical to boost membership revenue.
- Service provider rendering abysmally poor service / lack of follow up / not responding to service calls. Staff reluctant to report deficiency in service.

The GC concluded that the whole AOA & ORP be revisited with a view to review, in its entirety, the admission process along with the eligibility criteria.

Suggestion for the Admission subcommittee:

Very poor growth in membership including student membership across the Branches Branches are not being notified of new Member admissions attached to Branch (unless specifically queried by the Branch) and hence the new members are not informed of Branch activities.

Membership application and payment process not user friendly – needs to be simplified. Delayed response to applicants by H.O.

Applicants are reluctant to pay transfer fee all the way up to Fellow grade at the time of admission.

Membership drives to increase the membership by at least 5% in case of Associate Members, Members and Fellows. [Overall increase in membership achieved between January 2019 and August 2019 is 3 members (0.3%) for the said 3 categories of membership.]

To increase the student membership by 10% .

[This year the Student membership attached to Chennai Branch decreased by 207 members (29%).]

8H. ALFSC Sub Committee:

Income Tax Cases:

Assessment Year	Status	Comments	Remarks
2008-2009	CIT(A)	Appeal disposed in our favour - effect of the order not yet given	Letter dated 23.09.2011 submitted to Income Tax Authorities and again forwarded to the 29.01.2019 to the lawyer
No further update in the meeting			
2009-2010	Tribunal Decision - date of hearing 21.4.2016 & date of order 29.04.2016	The matter is restored to the file of the Assessing Officer.	INR 90.3 Lakhs Income Tax Paid. Due for refund
		Hearing date with AO 25.09.2017 – Resubmitted whole set of documentation to AO on 25.9.2017	ITO rejected our appeal disregarding the concept of our Educational activities. Revised Demand INR 69.96 Lakhs and Penalty of INR 70.04 Lakhs. CIT appeal is filed on 14.11.2017

2009-2010		Penalty INR 68 Lakhs (not Paid)	The CIT(A) has considered the importance of the ITAT order and also the written submissions and oral arguments presented during the hearing and has Struck it down
<p>AY 2009-10 – Contested by the IME(I) before the tribunal vide ITA No. 4762/Mum/2013 order dated 29.04.2016 where the matter was remitted back to the file of AO with certain directions. AO rejected this again - The AO's contentions were that the types of service(s) provided by the Assesses are professional in nature and it constitutes beneficiary services rendered and has nothing to do with charity. Assesses works as a professional advisor or facilitator for conducting various courses, works as a professional body, engaging with a particular segment related to Marine Engineers, it is not a university nor is it an Institution affiliated to any recognized University in India ;Assesse is charging fees and is making profits and for which the assesse is expected to pay tax ; Subscription and other fees received from the members and type of experience and training which the member are benefiting suggests that these activities are in the nature of business or profession and not of a charitable Institution. The members have contributed only for the purpose of their own benefit and for acquiring certain amenities.</p> <p>Appeal filed to CIT again on 14 .11.2017</p>			
2010-2011	No dispute	No Case	
2011-2012	At Tribunal Level	<p>Tribunal Hearing scheduled for 08/01/2018</p> <p>Show cause Notice received on 08.02.2017 - u/s271 (1) (c) - for explanation - why penalty should not be levied in this case - Notice forwarded to M/s B K Khare & Co for reply - Reminder given on 17.02.2017 for reply</p>	<p>I Tax Demand INR 71.76 Lakhs (Not Paid)</p> <p>Replied on 22.02.2017 to ITO</p>

<p>AY 2011-12 - ITAT order 1271/Mum/2016 dated 17.01.2018 – Restored this case back to the file of CIT(A) with a direction to decide the same as per the law after considering the directions of the Tribunal as given in AY 2009-10</p>			
<p>2012-2013</p>	<p>Appeal to Commissioner of Income Tax filed on submitted on 29.04.2015</p>	<p>08.11.2016 - the additional submission was done before the CIT(A) about a) IME(I)'s capabilities in providing Maritime education, b) actual activities of IME(I) in the educational realm and c) plea to the CIT(A) not to treat the activities such as publications sale, advertisement income, seminar fees and so on, as being motivated by profit, but rather dovetail into the overarching objects of the IME(I) which are 'education' and 'relief to the poor'.</p>	<p>Income tax Demand 35.79 out of which INR 4.7 Lakhs paid</p> <p>CIT (Appeals) Mumbai -1 date of order 11.11.2016 Appeal No CIT(A)-I/E-2 (155)/2015-16</p> <p>CIT(A) has directed the AO to follow the observations and directions given by the Hon'ble ITAT in IME(I)'s own case for AY 2009-10.</p> <p>ITO (E)(4) appeal to I Tax Tribunal – Appeal no 846/Mum-2017 dated 06.02.2017 – appeal has been fixed for hearing for directions at Mumbai on 06.02.2019.</p> <p>Ground of Appeal –</p> <p>Whether on the facts and in the circumstances of the case and in law, the LD CIT(A) erred in allowing the appeal of the assess be relying on the decision of the Hon'ble ITAT in assessee's own case for AY 2009-10 ignoring the fact that the Hon'ble ITAT set aside the</p>

			<p>order of Ld CIT(A) and restored the matter to the file of AO is not finalized.</p> <p>The appellant prays that the order of the Commissioner of Income Tax (Appeals)-1, Mumbai be set aside and that of the Assessing Officer be restored.</p> <p>The Appellant craves leave be amend or alter any ground or add a new ground which may be necessary.</p> <p>ITAT Hearing held on 20.06.2018 as per letter dated 25.05.2018</p>
<p>In the ITAT –I Bench order No 846/Mum/2017 dated 27.06.2018 (date of hearing 20.06.2018) – Consistent with the view taken by the tribunal while deciding appeals for assessment order 2011-12(supra). We restore the issue back to the learned Commissioner (Appeals) with similar direction.</p>			
2013-2014	Case with CIT - Appeal to Commissioner of I Tax - Appeal filed on 11.04.2016		<p>Income tax Demand INR 39.42L (Not Paid)</p> <p>Date of hearing not yet received</p>
2014-2015	AT Income Tax officer level	Hearing attended with submission 29.09.2015, 12.02.2016, 15.02.2016 &	Appeal filed with CIT on 31.01.2017

		<p>20.10.2016</p> <p>a) Presented the AO with an overview of IME(I)</p> <p>b) Explained the Institute's objects and how they dovetailed into the definition of 'education' and 'relief to the poor'</p> <p>c) Enumerated the educational apparatus and submitted the supporting and evidences</p> <p>d) Explained the activities & financials and how they fit into the objects of the Institute</p> <p>e) Corroborated the contentions above with the help of suitable judicial precedents including the Hon'ble ITAT's order in IME(I)'s own case for AY 2009-10, wherein the Court had set-aside the CIT(A) order and ordered the AO to decide the matter afresh as to whether IME(I)'s activities were in the nature of education.</p> <p>The AO gave a patient hearing to the contentions put forth by us, on behalf of IME(I). He has assured that he'll go through the submissions and assess suitably. The indications are that, he would close the assessment proceedings for</p>	
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		AY 2014-15.	
2014-15	ITO	Penalty INR 11,16,320/-	Appeal to CIT on 30.01.2017 & letter submitted to ITO on dated 22.02.2017 Date of hearing not yet received
2016-2017	ITO /CIT	AO – order no ITBA/AST/S/143 (3) /2018—19/1014604735 (1) dated 27.12.2018	Hearing attended, and documents submitted as per requirements Income tax Demand INR 23.66L (Not Paid) Appeal filed with CIT
		Quote: The DG(s) which is the Apex regular of Marine engineering in India, continues to place more onerous responsibilities on IME(I) in its endeavor and mission to regulate Maritime education in India. In fact, the DG(s) looks upon IME(I) as its partner in this noble cause. Assesses activities are treated as commercial in nature, the exemption u/s 11 will not apply as per section 13(8) of the	

		<p>IT, Similar issue, for AY 2011-12 & 2012-13 the income of the assess has been treated as business income. Where the appeal is pending before the CITA Mumbai.</p> <p>Therefore, respectfully following my predecessor's order and nature of activities remaining the same for this year also the other income is treated as business income.</p> <p>Unquote</p>	
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The following table lists the status of payments wrt the IT cases till 05.12.2017

Sr No.	Assessment Year	Demand Amount	Penalty amount	Position of Case	20% Demand amount payable	Amount Paid for Demand	Amount paid for penalty
1	2009-2010	69.96	70.04	Appeal filed with CIT(A)	14	90.3	
2	2010-11			No case	0		
3	2011-2012	71.76		Appeal to Tribunal - case date 08/01/2018	14.35	NIL	
4	2012-2013	35.79		CIT(A) has directed the AO to follow observation given by ITAT	7.16	4.7	
5	13-14	39.42		Appeal filed with CIT 11.4.2016	7.9	NIL	
6	14-15	11.16		CIT 31.01.2017	2.23	NIL	

7	15-16			No case			
8	16-17	20.27	3.38	AO	25.14	5.03	
	TOTAL (in INR . Lakhs)	248.36	73.42	Demand Payable =	70.78	100.03	0

Status of cases with the Charity Commissioner:

Particulars		Action Taken	Status
Change of Movable Properties	2007-2008	Resubmitted documents as per the advice from Advocate Mr. Sameer Gupte	Date of hearing expected in the 1 st week of Sept 2019
Change of Movable Properties	2015-2016	Resubmitted documents as per the advice from Advocate Mr. Sameer Gupte	Date of hearing expected in the 1 st week of Sept 2019
Immovable Property ACC-I/1575/08	IME(I) Goa, Kochi and Nerul Phase II extension	Preparation of affidavit & documentation under process –List of documents received from the advocate to resubmit the same. – it is under process	Date of hearing expected in the 1 st week of Sept 2019
Changes of Trustees	2017-2019 - Change in the Governing Council from the last election i.e. council elected for the period from 1.10.2017 to 30.09.2019		Date of hearing expected in the 1 st week of Sept 2019

8I: Grievance SubCommittee

In accordance with the instructions of the President, Mr A Kar, former Director- METC, had approached the grievance cell through the Mumbai Branch.

The Chairman of the grievance cell took forward the matter as per the laid down procedures. Subsequently, the President advised that the matter is related to the Administration and as such need not be taken up by the grievance cell.

8 J: Benevolence Fund

The minutes of the Benevolence Fund Committee meeting were read & approved.

Following updates were provided:

Mrs.Sadhana Singh, wife of late Mr. S P Singh, AM 5726 approached us for a grant under the Benevolence fund of the Institute and as per resolution No. 35/36.01 dated 27.05.2009 ,Master P P Singh , gets a relief towards reimbursement of tuition fee of INR 1000/- per month and INR 2000/- per year for other school expenses till completion of schooling (XII standard) which together means a scholarship of INR 14000/- for a period of 14 years. During this year IME(I) paid INR 14000/- from the Benevolence Fund.

Donation of INR 20 Lakhs received from Ocean Sparkle during this financial year 2018-2019 and INR 15 lakhs in the year 2017-18.

An assistance of INR 1.25 lakhs per month from December 2017 is being provided to Mr. Sunil Hemant Vadgaonkar for his treatment & import of certain specific medicines.

Subsequent to his commencing work as a faculty at a training institute the relief amount has been reduced to INR 1 lakh effective July 2018.(INR 13 lakhs paid in FY 2018-19) and INR 5 lakhs from April 2019 to Aug 2019

Ms.RashmiNagpaul, wife of Mr. Rahul Nagpaul, who passed away on 15 November 2017,requested support from IME(I)'s Benevolent Fund. Mr.Nagpaul is survived by his wife and two daughters aged 12 & 3.

Ms. Nagpaul, subsequent to undergoing an IT course, is now employed part time on a job and was placed with assistance from IME(I).Herchildren's education is now being supported with the grant of INR 10,000/- pm, approved in July 2018, which will continue till the complete their graduate studies. Annual payment made INR 1 Lakhs in the month of August 2018 and INR 5000/- paid towards computer training expenses.INR 1,25,000/- was paid for the FY 2018-19)

Mr. Pradip Kumar Biswas,undergoing chemotherapy of the stomach/ liver and multiple myeloma is beingsupported from Benevolence fund to an extent of INR 1 Lakh every month from August 2018 to Dec 2018 initially and will be revived in Dec 2018. INR 8 lakhs was paid during the year 2018-19) and from April 2019 to August 2019 INR 5 Lakhs was paid.

Balance in Benevolence fund as on 31.08.2019

Cash Flow:

Op Balance as at 31 December 2018	INR 62,50,575/-
Donation Interest on S/B& FD	INR – 22,12, 249
Disbursements (Jan to March 2019)	INR 6,00,000/-
Disbursement (April to August 2019)	INR 10,00,000/-
Closing Balance31 August 2019	INR 68,62,575/-

Resolution No. 59.8J.01:

Resolved that the circulated review / status and the activities of the 58thBenevolence Fund Committee meeting is hereby approved.

8K. Quality Assurance Sub Committee:

Management Review Meeting was held at Head office on 13 March 2019.

External Audits were carried out at Pune and New Delhi – 28March 2019; Kochi 29 March 2019 and Mumbai - HO 10 April 2019

Quality Management System amended in the month of April and May 2019

Activity report being collected regularly, and the response period is improving.

MRM action plan and follow up: Poor response towards Training Need identification, imparting training and its monitoring. Skill matrix from process owner is not received from many process owners.

9. Branches

9A:Mumbai Branch

In the absence of the Chairperson, Mr T Girish, Hon. Secretary of the Branch presented the branch activity report, – from 01.01.2019 to 31.08.2019,

Audited accounts – FY 2018-2019 & Actual figures from 01.4.2019 to 31.8.2019.

Fixed Deposits – The IME(I) Vice President informed the GC that he would write out a policy guideline for the Investments in the mutual funds with reference to the funds that acceptable by the Charity commissioner policy.

Apropos the mails from Mr. Rajeev Nayyer dated 16 and 26 September 2019, the following points, resulting from the Mumbai Branch EC Meeting were tabled for discussion.

1. Actions proposed post demise of Mr.S.Vaidya (Admin Assistant at Mumbai Branch) : *A suitable sum (over and above the benefits due to Mr.Vaidya) as deemed fit be discussed, decided and paid to Mr.Vaidya's Mother/Nominee.-*

The President informed that the Institute only pay as per the standard guidelines and that there were, currently, no provisions for such ex gratia payments .

The GC suggested that the Mumbai Branch could open a separate appropriately named bank account for the collection of funds from Mumbai Branch Members – after obtaining a legal opinion including Tax liability, if any, and some guidelines from our auditor in this regard.

2. Discussions were held in respect of considering similar relief / assistance as a 'benefit' to existing permanent / on contract support staff employed by IME (I) Branches.

The GC noted the above point and it will be taken in the next GC

3. Issue of Mr. Kar's grievance:

Considering the issue being raised by Mr. Kar; the Mumbai Branch EC felt that there is a lacuna in IME(I) procedures towards issues that can be looked into by the Grievance committee. The Mumbai EC requested that Mr.Kar's matter be taken up at the GC meeting and also requested GC to review Grievance Committee procedures so that scenarios

like IME(I) employee/employer disputes may also be addressed by the Grievance committee, if necessary.

After some deliberation, the GC decided that the specific matter of alleged grievances, as received from Mr A Kar, could not be further escalated at this point since there were no provisions in the current set of procedures to refer/ escalate Employer - Employee complaints to the Grievance Committee (which addresses only Membership related matters) and that the matter now rests.

It was suggested that at the next Governing Council meeting the GC may consider recommending a set of procedures that clarify as to how IR matters and specifically Employer and Employee issues are to be addressed and dealt with.

4. *The Mumbai EC also expressed that procedures should be reviewed to ensure that IME(I) Employees should not be allowed to stand for IME(I) elections and also hold IME(I) Office Bearer positions, simultaneously.*

The GC decided that the next council meeting would decide upon a set of directives to preclude salaried IME(I) Employees from standing for IME(I) elections and make it explicit that if the employee were to be elected, then she/he would be required to resign from position held.

It was also suggested and approved that in the appointment letter the above condition be incorporated.

5. Nomination of Chief Guest at Institute's function:

Mumbai Branch requested the GC to consider and establish a procedure towards nomination of Chief Guests for IME(I) functions. It was suggested that a committee be setup to discuss and decide on Chief Guests for important HO IME (I) functions.

The President suggested that the above matter rests and be carried forward to the next council meeting

6. Items arising from the 81st GC meeting – Offer of a donation from Dr.Ravi Mehrotra:

- a. *The Mumbai branch EC felt that this was a new approach (against the expected approach to display a commemorative plaque outside the Auditorium in the name of Ms.Manju Mehrotra in lieu of the donation to be made by Mr.Ravi Mehrotra) and considering that nobody was aware of feasibility of such an opportunity, it should be also explored if there are other parties who may be willing to fund IME(I) with larger sums of money if they were given the opportunity to do so and IME(I) being willing to name the Auditorium or some other section of the institute building, after them. Thus, the EC requested that GC should ask the office bearers to make arrangements so that there should be an equal opportunity given to other parties in the industry before a final decision is taken to name the Hall after Ms.Manju Mehrotra.*
- b. *It was also opined that a decision like naming the Institute's Auditorium after an Individual should be checked against the Institute's AOA to see if this could*

be decided by the GC or would need acceptance by the General Body as some members opposed the proposal.

The President briefed the GC of the offer received from Dr Ravi Mehrotra at the time of inauguration of Simulator, the decision at the 81st GC meeting at Vizag on 17 August 2019 and IME(I)'s proposal, in this regard, presented to the Family / Office of Dr Ravi Mehrotra perdiscussions and consensus at the 81st GC). The President said that a response, from Dr. Mehrotra, is awaited, in this regard.

9B. Pune Branch –

The Chairperson of the Sub Committee presented, for discussion, a MIS report for the Sub Committee

1. A discussion was held in respect of an approval, by the GC, of the proposal as described in a mail (reproduced below) from INS Shivaji, Lonavala.

Quote:

Dear Sir,

1. Refer to our telephonic conversation on the subject on 23 Jun 19. As I had mentioned to you, INS Shivaji has gone ahead and taken approval of the Ministry of Defense for IME(I) membership in respect of 40 of its Indian Naval Officers. The entire process has taken in excess of six months and necessary approval has been obtained through tireless efforts and perseverance with the authorities at IHQ MoD(N) and the Ministry of Defense. The exercise is aimed at initiating a new chapter of IME(I) at INS Shivaji, which has an average annual throughput in excess of 4000 trainees, so that a large strength of marine engineers which passes out of this establishment every year can benefit from the esteemed association with IME(I).

2. Sir, for your information we have already initiated the registration process for lifetime membership for officers at INS Shivaji. As per your directives the officers were asked to pay an amount of Rs 5500 for the same. However, it is now understood that the officers seeking membership will have to pay an additional amount as transfer fee for fellow grade which has escalated the total fee amount to Rs 10266. Sir, most of the officers applying for the membership may not even reach the fellow grade equivalent rank in service. A few of them will, in fact, retire from service in the next 5 years. As you understand, it is very difficult to convince young individuals, who are stuck in their daily rigmarole, about the benefits which are associated with an organization like IME(I). In such a scenario, if the membership fee is doubled then a large chunk of applicants will back out of the plan and all our efforts put in thus far will go down the drain.

3. In view of the above I request you to kindly consider waiving off this additional amount for the first batch of 30 applicants as a special case, to facilitate their membership on the earlier promulgated fee amount of Rs 5500 only. Sir, we at INS Shivaji are eagerly looking forward to a long lasting association with IME(I) and would be grateful if our request is considered favourably. Soliciting your help and cooperation for the same.

Warm Regards

*Cdr Gaurav Seth
Cdr. (TADEC)
INS Shivaji*

Unquote

The GC accepted the above proposal of a lifetime membership of INR 5500/- plus GST for officers at INS Shivaji only for this instance. This fee would apply for the initial batch of 30 applicants only as a special case. Going forward applicants would be required to pay the fees as per the AOA.

2. Fixed Deposits: The GC suggested that the Pune Branch should retain with themselves only a sufficient amount as per Budget plus INR 50, 000/- ,as per the ORP, and all balance funds in excess of this should be transferred to HO forthwith.

9C: Goa Branch -

The Chairperson of the Sub Committee presented, for discussion, a MIS report for the Sub Committee

GC decided that the charges of the Guest house for the corporate companies such as LR/ IRS should be reviewed and try to contact more companies to increased the revenue, the next BLFSC committee can relook, increase the tariff rates.

9D: Chennai Branch–

The Chairperson of the Sub Committee presented, for discussion, a MIS report for the Sub Committee

Chairperson updated the GC of the following:

- Acknowledgment of a donation of INR 1 lakh to IME(I) received from Mr. K Shankar to be used judiciously for the good of the Marine Engineering fraternity at Chennai.
- Facilitation Centre closed down. Source of revenue stopped.
- Notice served by the Seafarers Club to vacate the premises currently used as the Branch Office.
- Ownership title of the premises owned by IME(I) in Chennai is yet to be registered. A law firm has been engaged to search for the documents in the Registrar's office and take steps to have the ownership title registered. Reports from the Lawyer informed

9E.Visakhapatnam Branch –

The Chairperson of the Sub Committee presented, for discussion, a MIS report for the Sub Committee

Request for a donation from Andhra University, for their library, was discussed and it was decided that under the current circumstances IME(I) was not in a position to invest the requested amount, especially so because there was no provision in our AoA / ORP to do so.

The BLFSC Chairman acknowledged the receipt of the proposal which was received from Vizag Branch on 27September 2019 in respect of IME(I) investing in the construction of certain facilities and an office at the Andhra University campus. It was decided that the Vishakhapatnam Branch should follow the procedure as per the ORP along including HVC approval. It was also pointed out that what we currently have with Andhra University was an MoU and not an 'agreement 'and as such this aspect and other legalities ought to be

considered.

9F.Kolkata Branch-

In the absence of the Chairperson of the Branch, Mr. Abhijeet Banerjee Vice Chairman, presented the activity report

He briefed the GC of a proposal from the Kolkata Branch, to run an international shipping seminar at Kolkata in November 2020.

- 1) The name of the meet has been proposed to be 'International Shipping Conference', 'ISCO' in short.
- 2) If successful, it was proposed that the seminar be held every 4 years in future.
- 3) It was proposed that we have co-conveners like the Institution of Engineers (India) or one of its branches, and possibly others.
- 4) The organising committee would raise all the necessary money for the event, and also open and operate a separate bank account for the purpose. The modalities may be worked out in consultation with head office and / or GC in due course.
- 5) For the purpose of holding the seminar, Kolkata Branch requested the GC to sanction seed money of INR 15 lakh.
- 6) The surplus would be given back to the HO.
- 7) Kolkata Branch has made an audio-visual presentation regarding the proposed seminar at Glomars 2019, and the feedback has been encouraging.
- 8) The GC accorded an in principle approval and asked the branch to go ahead when and work on further details of the project.

9G:Delhi Branch –

The Chairperson of the Branch presented the Activity report for the period 01 January 2019 to 31 Aug 2019, Audited accounts – FY 2018-2019 & Actual figures from 01 April 2019 to 31 August 2019

9H:Kochi Branch –

The Chairperson of the Sub Committee presented, for discussion, a MIS report for the Sub Committee.

10. Update from ex- officio nominees from External bodies (Including BES) – IRS, BIS, ECI, IMS, WMTC -

(GC was updated with the outcome of the meetings attended)

1. IRS- Our representatives attended the IRS Classification meetings
2. ECI, BIS – Delhi branch attended one meeting of ECI – ECI is still working on the Engineers Bill.
3. IEI – IME(I) Chennai was part of the IEI Marine Engineers Seminar in 2018.
4. IMS Goa – We are on the Governing Council of IMS and contribute to its graduation events – IME(I) has prizes nominated at the graduation.
5. BES – the body continues to operate from its leased premises, the earlier proposal to buy a property has since been shelved. The body has Mr. Barman as its CEO and Capt Misra as the COO, and is running well. (The BES meeting was held after the GC (its accounts have since been audited) – there is a surplus of about Rs. 3.8 crores which may be transferred, in equal measure to CMMI and IME(I), as per the Auditor, for use in training purposes – the GC shall deliberate this next term

6. WMTC – India has the rights to host the WMTC in 2024 – stemming out of his meetings at WMTC Steering Committee, the President felt we must use the Forum and be part of the Working Groups (WG) and Special Interest Groups (SIG) in areas such as noise pollution (underwater noise), Arctic Shipping, etc. He also felt our association with IWCEM (incl. the recently concluded one in August in Jaipur, which he attended) must be used gainfully in our attempt to use / upgrade technology in IMEI. The next WMTC is scheduled for Copenhagen in 2021.

11. Subcommittees & Branch level as well as organizational level Audited Accounts including Branches consolidated accounts / reports were presented by the ALFSC Subcommittee

“Resolution 82.11.01:

Resolved that from the Trust Income for the year ended 31 March 2019 i.e. for the Assessment year 2020-2021, a sum of INR 20,52,000/- be set aside as a Reserve for meeting the stated Objects of the Trust.

The sum may be accumulated for a period of 5 years to meet any expenditure towards meeting the Objects of the Trust.

The amount is to be kept in Savings Bank account or be invested in other modes as prescribed under Section 11(5) of the Income Tax Act, 1961 until the amount has been expended for the purpose as mentioned above.”

Resolution No. 82.11.02

Resolved that the consolidated audited accounts of IME(I) are approved and Accepted.

Proposed by Mr B S Mathur and Seconded by Mr Sanjeev Ogale

12. Update on the Maritime Dufferin Trust:

Mr. Uday Purohit informed the GC about the process of closure of the Trust as well as surrender of the land & the termination of the agreement with CIDCO.

13. Amendments to ORP--No Changes in the ORP in the 81st GCM

14. Summary of Resolution: Will be circulated along with the Minutes

15. Venue for next GC / AGM: To be finalized and communicated in due course.

16. Any other matter with the permission of Chair:

Mr. VK Jain, GC Member, said that his family would like to donate, in memory of his late father Mr. PC Jain, a sum of INR 5 Lakhs to IME(I) towards the constitution of a fund that would present an annual award (including an cash prize) to the best Technical Paper authored by a Student, along the lines of the HS Rao Memorial Award.

The GC gratefully acknowledged the gesture.

The modalities of this annual award would require to be worked out.

17. Vote of thanks

The meeting ended with vote of thanks to the Chair.

The Vice President Mr. Uday Purohit thanked all the members and contributors who had enabled the smooth proceedings of the GC.

-----End of MoM-----