



## **Agenda for the 85<sup>th</sup> GCM – 27 June 2020 held through Google hangout link**

### **85<sup>th</sup> GCM Agenda – Online – Date 27 June 2020**

Date	S. No	
Time		Agenda
1000-1005	0	President welcome address
1005 - 1035	1	Admission committee-changes in eligibility criteria, procedural reform, and online platform.
1035-1105	2	Introduction of startup incubation center at 2nd floor IME(I) building (attached)
1105-1140	3	Grievance redressal mechanism proposal (attached)
1140-1200	4	IME(I) participation on social initiatives(attached)
1200-1215	5	MOU with NIMS (attached)

1215-1235	6	GC members Feedback /Question answer to office Bearers
1235-1240	7	Close with vote of thanks: Vice President

**Attendance**

<b>85<sup>th</sup> Governing Council Meeting held through Google Hangout link on 27 June 2020</b>				
<b>SR. NO.</b>	<b>NAME</b>	<b>BRANCH</b>	<b>DESIGNATION</b>	<b>Attendance</b>
1	MR. UDAY PUROHIT	—	PRESIDENT	P
2	MR. KUSHAL ROY	—	VICE PRESIDENT	P
3	MR. TARUN KUMAR	—	HON. GENERAL SECRETARY	P
4	Mr V K Jain	Mumbai	Chairman	P
5	MR. Y. NATH	MUMBAI	GC MEMBER	P
6	MR T GIRISH	MUMBAI	GC MEMBER	P
7	MR. CHITTA DASH	MUMBAI	GC MEMBER	P

8	MR. V. LAKSHMIPATI RAO	VISAKHAPATNAM	CHAIRMAN	P
9	MR. DILSHAH SINGH ANAND	VISAKHAPATNAM	GC MEMBER	LOA
10	MR. THOMAS KURIAN	KOCHI	CHAIRMAN	P
11	MR. MATHEW KOSHY	KOCHI	GC MEMBER	P
12	MR. ANIL KUMAR P.K	CHENNAI	CHAIRMAN	P
13	MR. K. SHANKAR	CHENNAI	GC MEMBER	P
14	CMDE A RAVICHANDAR	DELHI	CHAIRMAN	LOA
15	MR. S.P. ARORA	DELHI	GC MEMBER	P
16	MR. RAGHAVAN RAMANUJAM	DELHI	GC MEMBER	LOA
17	MR. AMIT BHATNAGAR	KOLKATA	CHAIRMAN	P
18	MR. ABHIJIT BANERJEE	KOLKATA	GC MEMBER	LOA
19	MR. BHALCHANDRA BALWANT CHANDAKKAR	PUNE	CHAIRMAN	LOA
20	MR. B.S. MATHUR	GOA	CHAIRMAN	P
21	MR. C V S RAO	—	IMMEDIATE PAST PRESIDENT	P
22	MR KRISHNA K NAIR	----	IMMIDIATE PAST HON GENERAL SECRETARY	P



## **MINUTES OF THE 85<sup>TH</sup> IME(I)GOVERNING COUNCIL MEETING**

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### **Welcome address by the President:**

The President, Mr. Uday Purohit, chairing the meeting, welcomed the Governing Council Members to the Google Hangout link meeting.

Prior to commencing the proceedings, the President requested the Members to observe a one-minute silence as a mark of respect and prayer for Members who had passed away since the last GC meeting, namely Mr P M Rao and Bharat S Rajan,

### **Adoption of Agenda:**

The previously circulated Agenda for the 85<sup>th</sup> GCM was adopted by the GC.

### **Granting leave of absence:**

Leave of absence was granted to GC members who had conveyed their inability to attend the GC Meeting. CMDE A Ravichandar, Mr Abhijit Banerjee, Mr B B Chandakkar and D S Anand

**1. Admission committee-changes in eligibility criteria, procedural reform, and online platform.**

**ATTACHMENT NO 1 - ORP P 2.02 – PAGE 72 – EXISTING FEE STRUCTURE / PROPOSED FEE DSTRUCTURE – 24/06**

**Existing:**

- 72<sup>nd</sup> GCM – Resolution: 72.39.01 – Life Member Fee revised from Rs. 4500/ to Rs. 5400/ effective 1<sup>st</sup> April, 2016 except Graduate Membership.
- Transfer Fee per grade Rs. 1,500/ (except Student to Graduate Grade)
- Resolution: 74.36.20.01 – Transfer from Student Member to Graduate Rs.1000/
- Direct Graduate grade Rs. 1,600/
- Student subscription Rs. 600/ (500/ + 100/) shall be paid up to the period of training in the Institute.
- Gradation transfer fee Rs. 1600 / per grade of membership.

<b>Student</b>	(500/-) 550/-	100/-	-----	-----	(108/-) 117/-	(708/-) 767/-	A Student Membership remains valid for a period of six months after completion of training from approved institutions.
<b>Graduate</b> (On Transfer from Student Grade)	(1000/-) 1,100/-	-----	-----	-----	(180/-) 198/-	(1180/-) 1,298/-	A Graduate Membership shall remain valid for a period of 5 years beyond which it

**Annexure P 2.02 –  
Page 73 - Table  
showing existing  
Scale of Fee for all  
Grades incl. Life  
Fee up to Fellow  
Grade  
Now Comparative**

**statement Existing vs Proposed Fee Structure – An Overview**

							lapses unless renewed.
<b>Graduate</b> (Those eligible and seeking direct election to this grade)	(1500/-) 1,650/-	100/-	-----	-----	(288/-) 315/-	(1888/-) 2,065/-	A Graduate Membership shall remain valid for a period of 5 years beyond which it lapses unless renewed.
<b>Graduate (Life Membership) *</b>	----- (1,650/-)	100/-	(5400/-) 6,000/-	(6400/-) 7,000/-	(2142/-) 2,655/-	(14042/-) 17,405/-	
<b>Associate (Life Membership) *</b>	----- (1,650/-)	100/-	(5400/-) 6,000/-	(4800/-) 5,250/-	(1854/-) 2,340/-	(12154/-) 15,340/-	
<b>Associate Member (Life</b>	----- (1,650/-)	100/-	(5400/-) 6,000/-	(3200/-) 3,500/-	(1566/-) 2,025/-	(10,266/-) 13,275/-	

**Proposed Fee Structure**

Components of Fees  
A) Admin Fee – Rs 100 per transaction  
B) Entry Fee is Rs.1650/ ( One time ) - Entry Fee can be split as follows –

- New Applicant becoming a Student will pay Rs. 550 / Student becoming Graduate member will pay Rs 1100 /.

New Applicant applying direct as graduate member, will pay Rs. 1650 /.

<b>Membersh ip) *</b>						
<b>Member (Life Membersh ip) *</b>	----- (1,650/-)	100/-	(5400/-) 6,000/-	(1600/-) 1,750/-	(1278/-) 1,710/-	(8378/-) 11,210/-
*Those meeting the eligibility and experience criteria for Election/ Transfer of Grade to the said Grade						
<b>Fellow (Life Membersh ip) *</b>	----- (1,650/-)	100/-	6,000/-		1395/-	9,145/-

C) Life Membership Fee Rs. 6000/ (One time).  
• Applicable on applicant admitted to any grade of membership, a life member to be levied once during one's membership.  
D) Transfer Fee

Rs. 1750/ per transfer from one grade to another grade.

- Graduate LM to Associate LM – Rs. 1750 / Associate LM to Associate member LM -Rs 1750 / Ass Member LM to Member Rs 1750 / Member LM to Fellow LM – Rs. 1750/.

Note : Direct entry to any grade of membership will not attract any transfer fees. A direct entry Fellow LM will not levied any transfer fees.



From	To	Entry Fees	Admin	LM Fees	Transfer Fees	Total	GST	Ttl+GST	Remarks
New Applicant	Student Member	550	100			600	117	767	Till Course
Student Member	Grad Member	1100	100			1200	216	1416	Valid for 2 yrs.
Grad Member	Graduate LM		100	6000		6100	1098	7198	
Graduate LM	Associate LM		100		1750	1850	333	2183	
Associate LM	As. Member LM		100		1750	1850	333	2183	
As. Member LM	Member LM		100		1750	1850	333	2183	
Member LM	Fellow LM		100		1750	1850	333	2183	
<b>Totals</b>		1650	700	6000	7000	15350	2763	18113	

New Applicant	Grad Member	1650	100			Nil	315	2065	Valid for 2 year
G Grad Member	Graduate LM		100	6000		6100	1098	7198	

Graduate LM	Associate LM		100		1750	1850	333	2183	
Associate LM	As. Member LM		100		1750	1850	333	2183	
As. Member LM	Member LM		100		1750	1850	333	2183	
Member LM	Fellow LM		100		1750	1850	333	2183	
<b>Totals</b>		<b>1650</b>	<b>600</b>	<b>6000</b>	<b>7000</b>	<b>13500</b>	<b>2745</b>	<b>17995</b>	

New Applicant	Graduate LM	1650	100	6000	Nil	7750	1395	9145	
Graduate LM	Associate LM		100		1750	1850	333	2183	
Associate LM	As. Member LM		100		1750	1850	333	2183	
As. Member LM	Member LM		100		1750	1850	333	2183	
Member LM	Fellow LM		100		1750	1850	333	2183	
<b>Totals</b>		<b>1650</b>	<b>500</b>	<b>6000</b>	<b>7000</b>	<b>15150</b>	<b>2727</b>	<b>17877</b>	

New Applicant	Associate LM	1650	100	6000	Nil	7750	1395	9145	
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Associate LM	As. Member LM		100		1750	1850	333	2183	
As. Member LM	Member LM		100		1750	1850	333	2183	
Member LM	Fellow LM		100		1750	1850	333	2183	
<b>Totals</b>		1650	400	6000	7000	15050	2709	15694	

New Applicant	As. Member LM	1650	100	6000	Nil	7750	1395	9145	
As. Member LM	Member LM		100		1750	1850	333	2183	
Member LM	Fellow LM		100		1750	1850	333	2183	
<b>Totals</b>		1650	300	6000	5250	13200	2376	13511	

New Applicant	Member LM	1650	100	6000	Nil	7750	1395	9145	
Member LM	Fellow LM		100		1750	1850	333	2183	
<b>Totals</b>		1650	200	6000	3500	11350	2043	11,328	



<b>Student Membership</b>	550	100			117	767	Will be limited for a period of Six months after completion of their training
<b>Student to Graduate Grade</b>	1100				198	1298	Graduate member shall remain as Graduate member for a period of 5 years . After this period the membership shall lapse, unless renewed
<b>Direct Graduate Member</b>	1650	100			315	2065	Graduate member shall remain as Graduate member for a period of 5 years . After this period the membership shall

							lapse, unless renewed
<b>Graduate Life Member</b>	1650	100	6000	7000	2655	17405	
<b>Associate Life Member</b>	1650	100	6000	5250	2340	15340	
<b>Associate Member Life Member</b>	1650	100	6000	3500	2025	13275	
<b>Member Life Member</b>	1650	100	6000	1750	1710	11210	

### Proposed Fee Structure

#### Components of Fees

E) Admin Fee – Rs 100 per transaction

F) Entry Fee is Rs.1650/ ( One time ) - Entry Fee can be split as follows –

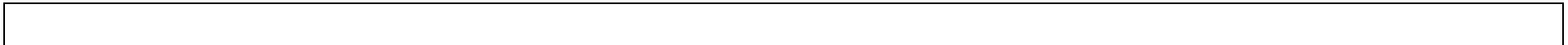
- New Applicant becoming a Student will pay Rs. 550 / Student becoming Graduate member will pay Rs 1100 /.  
New Applicant applying direct as graduate member, will pay Rs. 1650 /.

G) Life Membership Fee Rs. 6000/ ( One time).

- Applicable on applicant admitted to any grade of membership, a life member to be levied once during one's membership.

H) Transfer Fee Rs. 1750/ per transfer from one grade to another grade.

- Graduate LM to Associate LM – Rs. 1750 / Associate LM to Associate member LM -Rs 1750 / Ass Member LM to Member Rs 1750 / Member LM to Fellow LM – Rs. 1750/.



President informed the GC that the proposal to not to charge the transfer fees upto fellow grade was already taken in the previous GCit was decided that because of the Articles need to be amended this will be passed in the GC before the General Body meeting and at the General body once the articles are amended and accepted by the General Body then only we will able to enforce this new proposal of not to charge the transfer fees upto fellow grade, unfortunately till the General body passes this resolution we are force to take the transfer fees upto fellow grade.

The GC in principal the proposed fee structure is hereby approved subject to approval from General body as above.

## **ATTACHMENT NO. 2 – ADMISSION PROCESS OF MACRO ISSUES :**

1.CORPORATE MEMBERSHIP PERIOD 2. EXPERIENCE AFTER QUALIFICATION 3. RESPONSIBLE / SENIOR POSITION 4. QUALIFICATION

### **1. CORPORATE MEMBERSHIP PERIOD : EXISTING TABLE A 2.1.1**



<b>FELLOW GRADE – EXISTING GUIDELINES</b> Candidate for transfer to the grade of Fellow shall be at the time of such transfer, persons who have following qualifications, experience after acquiring qualifications and corporate membership period.		
<b>Qualifications</b>	<b>Experience after qualifications</b>	<b>Corporate Membership Period</b>
Extra First Class Engr / Rear Adm. in IN/ I.G. of C.G./ Ph.D.in App. Branch of Engg.	1Year in responsible position	2 Years
Commodore / Captain in IN / Dy. Inspector General of C.G.	3 Years in a responsible position	4 years
MEO Class I / Commander in IN (sea)	5 Years in responsible position	4 years
MEO Class II / III(CEO – NCV) or Commander in C.G. / Lt. Comdr in IN (sea) / M.E. In Approved Branch of Engg.	7 Years in responsible position	4 years

- Existing table shows minimum completion of corporate membership period prior consideration for admission as Fellow. How is this affecting the admission process? The same can come under privileges of Fellow after the admission process that can be included elsewhere in the ORP. Admission to a grade is based on qualification / knowledge / service period after qualification / position / rank / designation in the maritime field of activity. Why should the admission process be concerned with a membership period that has no relevance to knowledge / qualification?
- IEI do admit applicants as direct FIE: Age minimum 40 yrs / Qualification B.E. / B.Tech or equivalent recognised by GOI / IEI /
- IEI recognises the basis of 15 years minimum service period after qualification & holding responsible position. Position of responsibility include Lt. Col or equivalent and above with 15 years service / Senior Manager in PSU- 15 years/ Research Labs scientists – 15 years / Central & State organisations as Supdt Engr – 15 years / Professors / Associate Professors with 15 years experience/ Principal of Polytechnic / Self employed – 15 tears & last 3 years turn over shall be 20 lakhs/ Annum. Private organisation executives – 15 years with compensation package of Rs. 2 L/ month with IT returns.

- Equivalent ranks in Indian Navy / Coast Guard is Commander / Commandant and above with 15 years of service
- From above it is quite clear, corporate membership period has no relevance in the admission process for membership. FIE eligibility criteria attached.

1. AS PER CLAUSE OF AOA 12.4 TO READ AS - ANY CORPORATE MEMBER MAY NOMINATE ANY OTHER CORPORATE MEMBER FOR ELECTION TO THE OFFICES OF PRESIDENT / VICE PRESIDENT / HON. GENERAL SECRETARY AND MEMBERS OF COUNCIL PROVIDED THAT THE NOMINEES HAVE DULY COMPLETED THE REQUIRED 4 YEARS OF "CORPORATE MEMBERSHIP" IN IMEI IN TOTALITY.
2. CANDIDATES FOR ELECTION AS "COUNCIL MEMBERS" SHALL ALSO HAVE COMPLETED THE MINIMUM PERIOD OF 4 YEARS OF "CORPORATE MEMBERSHIP" IN IMEI.
3. AS PART OF CLAUSE OF AOA 12.1 TO READ AS – ALL OFFICE BEARERS OF THE COUNCIL VIZ., PRESIDENT / VICE PRESIDENT / HON. GENERAL SECRETARY SHALL BE "FELLOWS" AND ALL COUNCIL MEMBERS SHALL EITHER BE "FELLOWS" / "MEMBERS" OR "ASSOCIATE MEMBERS".
4. CORPORATE MEMBERSHIP PERIOD HAS NO SPECIFIC MENTION ON PRIVILEGES OF "FELLOW" / "MEMBER" & EVEN IF THERE IS IT CAN BE SEPARATELY CONSIDERED.

2. **EXPERIENCE AFTER QUALIFICATION: DEFINITIONS: IN ORP ON PAGE 43:** For the purpose of Article No. 2.2 of the Articles of Association, following words and phrases will have meaning as specified below:

**Experience:** means sea service as an engineer officer or work in a shore establishment, related to ship construction/ repairs, management or survey of ships, or any other ship related industry / activity considered suitable by the Governing Council, after attaining the qualification or rank stated in the previous column. Experience should be in a department related to Marine Engineering. Service Experience on ships would be actual period of sailing as per CDC or Service Record Book.

**Shore Experience:** means experience in ship related organization.

**Total Experience:** In case of switching from a Sailing Career to a shore based career, any experience at sea after acquiring the required qualification for eligibility to transfer to the requested grade will be taken into account to determine the total experience requirement for shore based engineers.

- Qualification / service period adequately covers various ranks / position in organisation / service after qualification. **IEI has considered 15 years service as the basis for their evaluation and have clearly defined various categories.**

DEFINITION IN ORP ON PAGE 43 TO READ AS:

EXPERIENCE: MEANS EXPERIENCE AS AN ENGINEER OFFICER ON SHIPS OR WORK IN A SHORE ESTABLISHMENT, RELATED TO SHIP CONSTRUCTION/ REPAIRS, MANAGEMENT OR SURVEY OF SHIPS OR ANY OTHER SHIP RELATED INDUSTRY / ACTIVITY CONSIDERED SUITABLE BY THE GOVERNING COUNCIL, SINCE OBTAINING THE HIGHEST QUALIFICATION OR RANK STATED IN THE PREVIOUS COLUMN. PERIOD OF SERVICE SHALL BE RELATED TO MARINE ENGINEERING / MARITIME INDUSTRY. SERVICE PERIOD SHALL BE THE PERIOD SINCE OBTAINING THE HIGHEST QUALIFICATION AS PER THE COC / SERVICE RECORD BOOK.

SHORE EXPERIENCE: MEANS PERIOD OF SERVICE ASHORE SINCE HIGHEST QUALIFICATION IN A MARITIME INDUSTRY RELATED ORGANISATION.

TOTAL EXPERIENCE: IN CASE SWITCHING FROM A SAILING CAREER TO A SHORE BASED CAREER, SERVICE PERIOD OF SEA CAREER SHALL BE FROM DATE OF HIS HIGHEST QUALIFICATION ALONG WITH EXPERIENCE IN A SHORE BASED MARITIME RELATED ORGANISATION. BOTH SHALL BE CONSTRUED AS THE TOTAL EXPERIENCE.

Recommendation: Service period after qualification is recommended to be construed as eligibility criteria to replace “experience”.

3. **“RESPONSIBLE”/ “SENIOR ” POSITION IN ORGANISATION:** DEFINITIONS: ASGIVEN IN ORP PAGE 38

Clause No. 2.2 of the AOA: Responsible Position: means Chief or Second Engineer Officer of a Ship, Engineer Superintendent, Class Surveyor , Manager in a big shipyard , or any such position where the person has to take independent decision on technical matters pertaining to Maritime Industry or faculty in a Maritime Education & Training Institute. Experience as Engineer on board a dredger is also considered as Position of Responsibility. Senior Position: means Manager or higher grade in a shipyard or Marine Engineering related establishment, where the person has to take independent technical decisions.

- One's position of responsibility / Seniority is already well defined. Qualification / Total service period / rank / designation / position in organisation sufficient to judge one's responsibility.

Recommendation: Delete lines "Responsible" / "Senior" position from A 2.1. & A 2.1.2 as quite unnecessary for eligibility verification.

**4. COC / RANKS IN I.N. . C.G. / DESIGNATIONS IN MTIs / CLASS SOCIETIES / SHIPPING COMPANIES/ SHIPYARDS/ ALLIED MARITIME INDUSTRIES / REASEARCH IN MARITIME FIELD.**

- Qualification is a critical component & is mandatory. Qualification & service period will determine the eligibility criteria. Further verification of voluminous documents to verify eligibility is unnecessary.
- No change is sought for under qualification.

**Table: A 2.1.1 - EXISTING FELLOW GRADE**

<b>FELLOW GRADE – EXISTING GUIDELINES</b> Candidate for transfer to the grade of Fellow shall be at the time of such transfer, persons who have following qualifications, experience after acquiring qualifications and corporate membership period.		
<b>Qualifications</b>	<b>Experience after qualifications</b>	<b>Corporate Membership Period</b>
Extra First Class Engr / Rear Adm. in IN/ I.G. of C.G./ Ph.D.in App. Branch of Engg.	1Year in responsible position	2 Years
Commodore / Captain in IN / Dy. Inspector General of C.G.	3 Years in a responsible position	4 years
MEO Class I / Commander in IN (sea)	5 Years in responsible position	4 years
MEO Class II / III(CEO – NCV) or Commander in C.G. / Lt. Comdr in IN (sea) / M.E. In Approved Branch of Engg.	7 Years in responsible position	4 years

**HOW DOES TABLE A 2.1.1 - "NEW LOOK" WITH PROPOSED DELETED COLUMNS / LINES  
(SAMPLE TABLE THAT SHOWS ONLY QUALIFICATION & SERVICE PERIOD AFTER QUALIFICATION)**

MEMBERSHIP GRADE	QUALIFICATION	SERVICE PERIOD AFTER QUALIFICATION – YRS.
Fellow	Extra First Class / Vice Adm / Rear Adm / I.G in CG / Ph.D research in Allied Maritime field	1
	Comdre & Capt. In IN/ D.I.G. in CG/	3
	MEO Class I / Commander in IN(sea)	5
	MEO Class II / III(CEO-NCV)/Commandt in CG/Lt. Commander in IN(sea)/ M.E. in App. Engg	7
	MEO Class I but Rank 2 Eng.	7

**TABLE A 2.1.2 – MEMBER GRADE EXISTING**

**MEMBER GRADE – A 2.1.2** - Candidate for transfer to the grade of Member shall be at the time of such transfer, persons who have following qualifications, experience after acquiring qualifications and corporate membership period

MEMBERSHIP GRADE	QUALIFICATION	EXPERIENCE AFTER QUALIFICATION	IN "RESPONSIBLE" OR "SENIOR" POSN.	CORP. MEMBERSHIP – PERIOD - YEARS

MEMBER	Extra First Class engr / Rear Adm. in I.N/ I.G. in C.G./ or Ph.D in App. Engg.	Nil	Nil	Nil
	Commodore / Captain in IN / Dy. I. G. of C.G. /	1 Year	1 Year in res. position	Nil
	MEO Class I / Commander in IN (sea) /	2 Years	2 Years in res. position	Nil
	MEO Class II / Class III (CEO – NCV) / Comndr in IN / Comndnt in C.G. / Lt. Comndr in IN / M.E.in app. Engg.	5 Years	5 Years in res. position	2

**TABLE A 2.1.2 – MEMBER GRADE PROPOSED “NEW LOOK”**

MEMBERSHIP GRADE	QUALIFICATION	SERVICE PERIOD AFTER QUALIFICATION - YRS
MEMBER	Extra First Class engr / Rear Adm. in I.N/ I.G. in C.G. or Ph.D in App. Engg.	Nil
	Commodore / Captain in IN / Dy. I. G. of C.G. /	1
	MEO Class I / Commander in IN (sea) /	2
	MEO Class II / Class III (CEO – NCV) / Comndr in IN / Comndnt in C.G. / Lt. Comndr in IN / M.E.in app. Engg.	5

IEI – MIE eligibility criteria: Age – 30 years / Qualification recognised by IEI / Minimum post qualification experience shall be 8 years. Self employed / Consultant Engineers / holding lower position of responsibility like sub. Asst engineer / supervisor / overseer minimum qualification experience shall be 10 years.

**Resolution No 85.02.01:**

**The GC accepts the proposals of the eligibility criteria with the following:**

- 1. The column corporate membership period be deleted from the existing table of 2.1.1 and 2.1.2 and provide for the corporate membership period elsewhere in the ORP**
- 2. The column showing experience after qualification is replaced by the term service period after qualification**
- 3. That since the responsible and senior position are adequately and well defined in the AOA and ORP, there is no particular need for this provision in the admission process, the terms of responsible and senior position be deleted from consideration of verification of eligibility.**
- 4. In Eligibility criteria of Fellow grade and Member grade - Commodore rank is to be shifted one step up which is to be read as under: for Fellow grade Commodore after 1 year service period is qualify for the Fellow Grade  
For Member Grade - Commodore with NIL year service period is qualify for the Member Grade**

**Proposed by Mr B S Mathur and Seconded by Mr V K Jain**

**Proposal to recommendation of changes in ORP**

ORP CLAUSE	HEADING	EXISTING	RECOMMENDED CHANGE
Part II – Annex. P 2.01 Page 70 of ORP	Entrance Fee & Annual Subscrn	Table P 2.01 showing grades with Fee Structure	Delete existing Table P 2.01

<p>Annexure P 2.02</p>	<p>Life Member Fees. As per prevailing GC decision to become a life member the following fees apply.</p>	<p>Resolution 72.39.01 – 76.36.20.01 detailing Fee structure and Table showing Life Member Fee structure format.</p>	<p>Resolution 85.....: This resolution now supersedes 74.36.20.01. Life Member Fee applicable for all grades of membership shall be payable as per Fee structure flow chart now replacing the existing Table Annexure P 2.02. New members on being admitted are to pay Life Membership Fees up to their grade of eligibility as shown in Fee structure flow chart as per <b>Attachment No. 1</b> now replacing Table as P 2.02. All applications for admission shall be levied a process Fee of Rs.100/ . The applications shall be levied GST @18% for all grades that is payable on admission. The Fee structure shall be: 1. Life Member Fee revised from Rs.5,400/ to Rs. 6,000/. 2. Student Member Fee now revised from Rs. 500 / to Rs. 550/. 3. Student Member entrance Fee shall be Rs.550/ + Rs.100/ + Rs. 297/(GST@18%) totalling Rs. 947/ shall be payable for period up to completion of training in the Institute. 4. Transfer Fee from Student to Graduate Member now revised from Rs.1,000/ to Rs. 1,100/-5. Direct Graduate entry Fee now revised</p>
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			<p>from Rs. 1,600/ to Rs. 1,750/. 6. New direct entry Graduate Member, on being admitted shall be required to pay Life Member Fees of the Grade within two years as shown in Fee structure flow chart. 6. New members on being admitted are required to pay Life Member Fees up to their grade of eligibility as shown in Fee structure flow chart.</p> <p><b>AOA 8.0 / 8.1 Attachment (AOA) / Attachment No.1</b></p>
Part II - Rules & Procedures of ORP – Page 35	ORP – Page 35 / 37 – AOA 2.0 / 2.1 – Membership & Membership Grades – A 2.2- Membership criteria for grades. A 2.1.1 / A 2.1.2 / A 2.1.3 / A 2.1.4 / A 2.1.5 / A 2.1.6	Fellows A 2.1.1/ A 2.1.2 / A 2.1.3 / A 2.1.4 / A 2.1.5 & Students A 2.1.6 – refer ORP Page 35/37.	New Tables with 3 nos column – Membership Grade / Qualifications / Service Period after qualification A 2.1.1 / A 2.1.2 / A 2.1.3 / A 2.1.4 / A 2.1.5 / A 2.1.6 replace existing Table of ORP that is on page 33 / 35. No changes recommended for Students A 2.1.6. Please see <b>Attachment –ORP Changes + Eligibility Table.</b>
--do --	Shore based Graduate Engrs without any sea experience	Refer Table in ORP – Page 37 under this heading.	Shore based Engineers without sea experience – Refer modified Table as above. They have been considered under each grade.

<p>AOA 2.2 Definitions – ORP Page 38</p> <p>AOA 2.2 Definitions ORP Page 38</p>	<p>Definitions</p> <p>Definitions – Responsible Position / Senior Position</p>	<p>Commander in I.N. / Lt. Commander in I.N. means Naval Officer in this rank with sailing experience as a senior engineer in a major vessel</p> <p>Responsible position means Chief or Second Engineer/ Supdt/ Class Surveyor / Manager in a Big Yard / or any such position where the person to take independent decision on technical matters pertaining to maritime industry or faculty in a Maritime Training Institute. Experience on board a dredger to be also considered as position of responsibility.</p> <p>Senior position: means Manager or higher grade in a shipyard or marine engineering related establishment where the person has to take independent technical decisions.</p>	<p>Commander in I.N. / Lt. Commander in I.N. – means naval officers in this rank in a “senior” position.</p> <p>“Responsible Position” is deleted from column in Table A 2.1.1 &amp; A 2.1.2</p> <p>Senior Position: Since the definition here gives clarity this nomenclature is deleted from the Table A 2.1.1 &amp; A 2.1.2</p>
<p>AOA – Definitions ORP Page 39</p>	<p>Definitions – Experience / Shore Experience / Total experience</p>	<p>Experience... means sea service.....actual period of sailing as per CDC or service record book.</p> <p>Shore experience: means experience in ship related organisation.</p>	<p>Term experience to be replaced by “service period”.</p> <p>Service period: means service period of an engineer officer or work in a shore establishment/ repairs / management or survey of ships/ or any other ship related</p>

		<p>Total experience: in case switching from.....the total experience requirement for shore based engineers.</p>	<p>industry/ activity considered suitable by the GC, after attaining the highest qualification / rank stated in the previous column. Service period should be in a department related to marine engineering and the period of service shall be as per service record.</p> <p>Service period ashore: means period of service in a ship related organisation.</p> <p>Total service period: in case switching from sea career to a shore based career, the sea service after the highest COC along with the total service period ashore since leaving sea career shall determine the total service period.</p>
<p>A 2.1.7 – Subscriber Member</p>	<p>Membership criterion for Subscriber Member A 2.1.7 / Membership procedure for Subscriber Member</p>	<p>Parties / Organisations .....for experience and ratification .....procedure for .....application for .....with A 3.0 – Election of Members .....for acceptance and ratification.</p>	<p>Title renamed as “Sponsored Member”</p> <p>A 2.1.7 – “Sponsored Member” – Sponsored members shall be representatives of their organisations for the period of sponsorship who shall cease to be members on termination of the period. Sponsored membership validity shall be for a period of one year and the sponsoring organisation may re-nominate or nominate a different person of their choice so long as the person</p>

<p>A 2.1.7 – Subscriber Member (cont'd)</p>	<p>Membership criterion for Subscriber Member A 2.1.7 / Membership procedure for Subscriber Member (cont'd)</p>		<p>meets with the eligibility criteria with the prescribed technical background. Sponsoring organisations shall have direct involvement in the engineering / technological field of activity with the maritime industry and the representatives being sponsored for membership shall have the basic engineering qualification. The representative and the organisation's field of activity has to be directly related to maritime or its allied industry. Sponsored Member shall be identified by their company /organisation and as a sponsored member and by the grade of membership duly approved by the GC. Sponsored Members shall be considered for eligibility of grade of membership appropriate with their qualification / service record / professional achievements / his position and designation in his organisation /his knowledge &amp; expertise in his field of activity. Sponsored members shall have the minimum basic qualification of an engineering technology with the</p>
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			<p>organisation of repute being involved in an activity in a maritime related industry. Sponsored Members shall not be eligible to vote / participate in any ballot process of IMEI / its branches or in its activities. Sponsored Members are not eligible for “Corporate Membership” criteria. Sponsored Members shall be eligible to attend meetings of IMEI / its branches / seminars conducted under its banner as “Free Delegate”.</p> <p>IMEI in return can offer few of but limited to the following incentives based on the extent of sponsorship offered by the sponsoring organisation:</p> <ul style="list-style-type: none"><li>• Full Page colour advertisement in MER once every quarter.</li><li>• A banner with company’s logo at every IMEI &amp; its Branch events.</li><li>• Sponsored Members as free delegates at a named IMEI / Branch event at national level event.</li><li>• Invitation to Top level executives to chair a technical session shall be the sole discretion of the</li></ul>
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			<p>organising committee for an IMEI conducted event.</p> <ul style="list-style-type: none"><li>• Logo of the supporting organisation may be displayed at the IMEI conducted technical event / meeting / seminar.</li></ul>
			<p>Spon. Fee in Rs. no. of members</p> <p>period eligibility</p> <p>10,00,000 5</p> <p>5</p> <p>5,00,000 5</p> <p>2</p> <p>3,00,000 3</p> <p>2</p> <p>1,00,000 2</p> <p>1</p>

**TABLE A 2.1.1 – EXISTING ELIGIBILITY CRITERIA**

<b>FELLOW GRADE – A 2.1.1</b> - Candidate for transfer to the grade of Fellow shall be at the time of such transfer, persons who have following qualifications, experience after acquiring qualifications and corporate membership period			
<b>Membrshp Grade</b>	<b>Qualifications</b>	<b>Exp. after qualifcn</b>	<b>Corp. Mem. Period</b>

Fellow	Extra First Class Engr / Rear Adm. in IN/ I.G. of C.G./ Ph.D.in App. Branch of Engg.	1Year in resp. position	2 Years
	Commodore / Captain in IN / Dy. Inspector General of C.G.	3 Yrs in a res. position	4 years
	MEO Class I / Commander in IN (sea)	5 Years in res. position	4 years
	MEO Class II / III(CEO – NCV) or Commander in C.G. / Lt. Comdr in IN (sea) / M.E. In App. Engg.	7 Years in resp. position	4 years

**NEW LOOK TABLE A 2.1.1 LOOK WITH PROPOSED DELETED COLUMNS?  
(SIMPLE TABLE THAT SHOWS ONLY QUALIFICATION & SERVICE PERIOD AFTER QUALIFICATION)**

**FELLOW GRADE – A 2.1.1** - Candidate for transfer to the grade of Fellow shall be at the time of such transfer, persons who have following qualifications, experience after acquiring qualifications and corporate membership period

<b>Membership Grade</b>	<b>Qualification</b>	<b>Service Period / Rank - after Qualification.</b>
Fellow LM	Extra First Class Engineer	Ready for Fellow
	Rear Admiral in I.N.	..do..
	Commodore in I.N.	..do..
	Inspector General in G.G.	..do..
	Ph.D in Approved Branch of Engineering	..do..

	Captain in I.N.	3 Years+
	Dy. Insp General in C.G.	3 Years+
	Double Graduate in Approved Branch of Engineering	4 Years+
	MEO Class I	5 Years+
	Commander in I.N. (Sea)	5 Years+
	M.E in Approved Branch of Engineering	10 Years+
	B.E. in Approved Branch of Engineering	12 Years+
	MEO Class II/MEO Class III/ Comndr in IN/Lt.Comndr in IN/ Comndt in C.G	<b>10 year</b>

**TABLE A 2.1.2 – MEMBER GRADE EXISTING**

**MEMBER GRADE – A 2.1.2** - Candidate for transfer to the grade of Member shall be at the time of such transfer, persons who have following qualifications, experience after acquiring qualifications and corporate membership period

MEMBERSHIP GRADE	QUALIFICATION	EXPERIENCE AFTER QUALIFICATION	IN “RESPONSIBLE” OR “SENIOR” POSN.	CORP. MEMBERSHIP – PERIOD - YEARS
MEMBER	Extra First Class engr / Rear Adm. in I.N/ I.G in C.G./ or Ph.D in App. Engg.	Nil	Nil	Nil
	Commodore / Captain in IN / Dy. I. G. of C.G. /	1 Year	1 Year in res. position	Nil



	MEO Class I / Commander in IN (sea) /	2 Years	2 Years in res.position	Nil
	MEO Class II / Class III (CEO – NCV) / Comndr in IN / Comndnt in C.G. / Lt. Comndr in IN / M.E.in app. Engg.	5 Years	5 Years in res. position	2

**PROPOSED NEW TABLE 2.1.2 – MEMBER GRADE**

**MEMBER GRADE – A 2.1.2** - Candidate for transfer to the grade of Member shall be at the time of such transfer, persons who have following qualifications, service period after acquiring qualifications.

<b>Membership Grade</b>	<b>Qualification</b>	<b>Service Period After Rank / Qualification – Yrs.</b>
Member LM	Captain in I.N.	1 Years
	Dy. Insp General in C.G.	1 Years
	MEO Class I	2 Years
	Commander in I.N. (Sea)	2 Years
	M.E in Approved Branch of Engineering	3 Years

	Double Graduate in Approved Branch of Engineering	3 Years
	MEO Class II / MEO Class III (CEO NCV)	5 Years
	Commanders in I.N./ Lt. Commander in I.N.	5 Years
	Commandants in C.G.	5 Years
	B.E. in Approved Branch of Engineering	7 Years

**TABLE A 2.1.3 - ASSOCIATE MEMBER GRADE - EXISTING ELIGIBILITY**

**ASSOCIATE MEMBER GRADE – A 2.1.3** - Candidate for transfer to the grade of Associate Member shall be at the time of such transfer, persons who have following qualifications, experience after acquiring qualifications and corporate membership period

<b>MEMBERSHIP GRADE</b>	<b>QUALIFICATION</b>	<b>SERVICE EXPERIENCE AFTER QUALIFICATION</b>
ASSOCIATE MEMBER	MEO Class I / Commodore / Capt in IN / Dy. I.G. in C.G./ Commander IN (Sea)	nil

	MEO Class II / Class III (CEO- NCV)/ Commandant C.G./ Dy. Commandant C.G./M.E. in approved Branch of Engg.	3 Years
	MEO Class IV / Lt. Commander in IN /Dy. Comdnt in C.G./ Degree in approved College of Engg	5 Years

**PROPOSED NEW TABLE A 2.1.3 – ASSOCIATE MEMBER GRADE**

**ASSOCIATE MEMBER GRADE – A 2.1.3** - Candidate for transfer to the grade of Associate Member shall be at the time of such transfer, persons who have following qualifications & service period after acquiring qualifications.

MEO Class i / Comdre in IN/ not considered under this grade.

<b>Membership Grade</b>	<b>Qualification</b>	<b>Service Period After Rank / Qualification – Yrs.</b>
As. Member LM	Capt, Comndr in IN/ D.I.G. in CC.G/	Nil
	Double Graduate in Approved Branch of Engineering	NIL
	M.E in Approved Branch of Engineering	3 Years
	MEO Class II	3 Years

	MEO Class III (CEO NCV)	3 Years
	Lt. Comndr in IN /	3 Years
	Comndt in C.G.	3 Years
	Dy.Comndt in C.G.	3 Years
	MEO Class IV	5 Years
	Lt. Comndr in I.N./ Asst. Comndt in C.G.	5 Years
	Degree in App. Engg. course of Engg.	5 Years

**TABLE A 2.1.4 – ASSOCIATE GRADE – EXISTING ELIGIBILITY**

**ASSOCIATE GRADE – A 2.1.4** - Candidate for transfer to the grade of Associate shall be at the time of such transfer, persons who have following qualifications, experience after acquiring qualifications.

MEMBERSHIP GRADE	QUALIFICATION	SERVICE EXPERIENCE AFTER QUALIFICATION
ASSOCIATE	MEO Class II / MEO Class III or (CEO – NCV) /Comndr in IN/ Comdnt in C.G./ Lt. Comndr IN (Sea)/ M.E. in App. Engg.	NIL
	MEO Class IV /Lt. Commander in IN / Dy. Commandant C.G. B.E. in App. Engg.	1 Year experience
	Electrical / Electronic Officer/ Gas / Refrigeration Engineer	3 Years experience

**PROPOSED NEW TABLE A 2.1.4 – ASSOCIATE GRADE**

**ASSOCIATE GRADE – A 2.1.4** - Candidate for transfer to the grade of Associate shall be at the time of such transfer, persons who have following qualifications, eservice period after acquiring qualifications.

Membership Grade	Qualification	Service Period After Rank / Qualification – Yrs.
Associate LM	MEO Class II / MEO Class III (CEO-NCV)	nil
	Comndr / Lt. Comndr in I.N/ Comndt in C.G.	nil

	M.E in Approved Branch of Engineering	NIL
	MEO Class IV / Lt. Comndr in IN / Dy. Comndt in C.G/	1 Years
	Refrigeration Engineer	3 Years
	Gas Engineer	3 Years
	Electrical/ Electronic Officer	3 Years
	B.E. in Approved Branch of Engineering	3 Years
	Diploma in Approved Branch of Engg.	10 Years

**TABLE A 2.1.5 – GRADUATE GRADE – EXISTING ELIGIBILITY**

**GRADUATE GRADE – A 2.1.5** - Candidate for transfer to the grade of Associate shall be at the time of such election / transfer, persons who have following qualifications.

MEMBERSHIP GRADE	QUALIFICATION	SERVICE EXPERIENCE AFTER QUALIFICATION
GRADUATE	MEO Class III (SEO – NCV) /MEO Class IV (NCV)	

	MEO Class IV Part A /Op. level certificate from other Admn. ERA in IN with diploma / Asst, Commandant in C.G.	
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**PROPOSED NEW TABLE A 2.1.5 – GRADUATE GRADE**

**GRADUATE GRADE – A 2.1.5** - Candidate for transfer to the grade of Associate shall be at the time of such election / transfer, persons who have following qualifications.

Membership Grade	Qualification	Service Period After Rank / Qualification – Yrs.
Graduate LM	MEO Class III / Class IV/ MEO Class IV Part A	NIL
	MEO Class IV NCV	NIL
	Lt. Commander / Lieutenant in I.N.	NIL
	Dy.Comndt / Asst. Comndt in C.G.	NIL
	Refrigeration Engineer	NIL
	Gas Engineer	NIL

	Electrical/ Electronic Officer	NIL
	Operation Level Cert from any Administration	NIL
	ERA in I.N. with Diploma	NIL
	B.E. in Approved Branch of Engineering	NIL
	Diploma in Approved Branch of Engineering	NIL

Shore based Graduate Engineers without any service – not separately considered as they have been dealt with under each grade Based on qualification / service period.

**After brief discussion it was decided to formed a subcommittee under the heading Mr K Shankar, Mr V K Jain, Mr B S Mathur and Mr K K Nair and have ORP and AOA amendments and recommendation to be ready by next GC Meeting.**



**ATTACHMENT NO. 3 - SUBSCRIBER MEMBERS : A 2.1.7 - PAGE 39 OF THE M & AOA BOOKLET.**

**PROPOSAL : TO REVIEW AND APPROVE PROPOSAL TO RENAME THIS AS SPONSORED MEMBERS A 2.1.7 AND INCLUDE THE FOLLOWING CONTENTS**

**MEMBERSHIP PROCEDURE FOR SPONSORED MEMBER**

1. VALIDITY OF DELEGATE'S MEMBERSHIP FROM SPONSORING ORGANISATIONS SHALL BE FOR A PERIOD OF ONE YEAR. THE SPONSORING ORGANISATION MAY RENOMINATE OR NOMINATE A DIFFERENT PERSON OF THEIR CHOICE AS THEIR REPRESENTATIVE.
2. SPONSORED REPRESENTATIVES OF THEIR ORGANISATIONS SHALL CEASE TO BE MEMBERS ON TERMINATION OF THE PERIOD.
3. SPONSORING ORGANISATION MAY OPT TO RECOMMEND DIFFERENT REPRESENTATIVES.
4. SPONSORING ORGANISATIONS SHALL ENSURE THAT THEIR REPRESENTATIVES COMPLY WITH THE MINIMUM TECHNICAL ENGG. QUALIFICATIONS AS CALLED UNDER A 3.0 – ELECTION OF MEMBERS SHALL BE BASED ON ELIGIBILITY CRITERIA ASS PER ELIGIBILITY CRITERIA TABLE A 2.1.1 TO A 2.1.7 AND AS DETAILED AND DULY RECOMMENDED BY THE HGS AND APPROVED BY THE G.C. FOR ACCEPTANCE AS A “SPONSORED MEMBER”.
5. REPRESENTATIVES FROM SPONSORING ORGANISATIONS SHALL BE CONSIDERED FOR ELIGIBILITY FOR GRADES OF HON. MEMBER / HON. ASSOCIATE MEMBER / HON. ASSOCIATE GRADE BASED ON QUALIFICATION / COC / RANK & DESIGNATION / ONE'S POSITION OF SENIORITY / RESPONSIBILITY / SERVICE PERIOD AFTER QUALIFICATION ETC., AND HIS OVERALL STANDING IN THE INDUSTRY.
6. SPONSORING ORGANISATION SHALL BE ATTUNED TO ACTIVITIES INVOLVED IN SHIPPING OR ALLIED MARITIME INDUSTRY SO AS TO ENABLE THEIR REPRESENTATIVES TO BE SPONSORED MEMBERS.
7. SPONSORED MEMBERS CAN ATTEND ANY OF THE IMEI's EVENTS / SEMINARS AT BRANCH / INTERNATIONAL LEVEL DURING THE CURRENCY OF THEIR SPOSORED MEMBERSHIP.
8. IMEI CAN OFFER IN RETURN 1. FULL PAGE ADVT COLOR IN MER @17,000/ ONCE EVERY QUARTER 2. A BANNER WITH COMPANY;'S LOGO AT EVERY IMEI & ITS BRANCH EVENTS HELD IN INDIA. 3. SPONSORED MEMBERS WILL BE

WELCOME AS “FREE DELEGATES” AT EVERY SEMINAR OF IMEI AT NATIONAL LEVEL 4. LOGO OF SUPPORTING ORGANISATION WILL DISPLAYED AT EVERY EVENT CONDUCTED BY IMEI. 5. TOP LEVEL EXECUTIVES OF THE CORPORATE MAY BE OFFERED TO CHAIR A TECHNICAL MEETING SESSION BY THE SESSION CHAIRMAN IF HE IS CONSIDERED WORTHY FOR THE ROLE, FOR EVENTS CONDUCTED BY IMEI / ITS BRANCHES.

**SPONSORSHIP FEE FOR ORGANISATION**

SPONSORSHIP FEE	AMOUNT	NO. OF SPONSORED MEMBERS	PERIOD OF ELIGIBILITY
A	10,00,000/	5	5
B	5,00,000/	5	2
C	3,00,000/	3	2
D	2,00,000/	2	1

- CORPORATE SPONSORED MEMBER SHALL BE IDENTIFIED BY HIS SPONSORED COMPANY NAME. THE APPROPRIATE GRADE SHALL BE APPROVED BY THE COUNCIL AND AWARDED TO THE REPRESENTATIVE IN CONSULTATION WITH THE SPONSORING ORGANISATION.
- SPONSORED MEMBERS SHALL NOT BE ELIGIBLE TO ATTEND THE AGM / COUNCIL / BRANCH MEWETINGS OR VOTE / PARTICIPATE IN ANY OF THE ADMINISTRATIVE ACTIVITIES OF IMEI / ITS BRANCHES.
- SPONSORED MEMBERS SHALL NOT BE LEVIED ANY DELEGATE FEES FOR THEIR ATTENDANCE OF EVENTS / SEMINARS / OF IMEI WITHIN INDIA AT ANY BRANCH / H.O. LEVEL DURING THE PERIOD OF THEIR SPONSORED MEMBERSHIP / COMPANY SPONSORSHIP PERIOD.

**SPONSORED MEMBERSHIP – Decided to take up in the next GC**

## Annexure no 5 – Proposal from Contractor – for discussion and finalisation

**It was decided that Mr Kushal Roy in his capacity as Chair of ALFSC will study the quotation and put up the recommendation to the GC online through email for approval**

### Agenda 2 - Introduction of start-up incubation centre at 2nd floor IME(I) building (attached)

HGS presented the GC the roadmap for approval

#### Objective:

To administer a business incubator that provides support to IME(I) members for technology-based entrepreneurship and promote R&D.

#### Resources:

1. 2<sup>nd</sup> Floor area: 15 Non-AC rooms and 04 Non-AC rooms
  - 09 room :200 sq ft • 03 room: 150 sq ft
  - 03 room: 210 sq ft • 04 AC room: 207 sq ft.
2. Basement -if needed.
3. Existing Human resource -job re-allocation
4. Office furniture's-Existing

### Finance model:

1. 50% to market price per sq. ft in Nerul
2. AC, cleaning and maintenance, Electricity monthly on actual basis
3. 03-month advance rental and per month advance

### Criteria for selection: Basis Matrix

1. As per allocated business Head
2. First come first serve
3. Business plan and Resume
4. No contradiction with IME(I) interest
5. Review committee: Office Bearers
6. Three recommendations of IME(I) fellow members
7. Maximum allocation for 02- or 03-years TBD
8. First Business and no branches in the field
9. 03 months window

### Incubation Business Area:

- R& D –Innovation
- Energy
- Metals and materials
- Design and engineering
- Repair and Drydocking
- Safety and Environment

- Electronic communication and automation
- Marine consultancy
- Software and Telecommunications
- Shipping and logistics
- Ship management
- Technical
- Manning and recruitment
- Hospitality
- Laboratory
- Others

\*\*\*may conduct a brief survey on the diversity and interest of members

#### Conflict: (Temporary)

- Space may be needed for Conduct of regular courses in COVID 19 circumstances if DGS does not allow online course as complete alternative and still expects social distancing to be followed.

#### By process:

- Basement and other area unused waste items disposal
- Review and alignment of AOA and ORP

#### Advantages:

- 1.Unique concept for Members benefit
- 2.Utilization of unused space

### 3. Make up of financial losses

Any other input:

The possibilities conflict was also informed such as if the DGS if they do not allow the Online courses and look for the social distancing norms and it needs to be followed.

Unused and wastage items is to be disposed off

President informed the reason behind the non utilization of Basement area for any legal activities that town planning permission do no permit for such activities because of no exit route in the basement and it to be used for storage

Resources:

#### Start-up Incubation centre

1. 2<sup>nd</sup> Floor area: 15 Non-AC rooms and 04 AC rooms

- 09 room : 200 sq ft
- 03 room: 150 sq ft
- 03 room: 210 sq ft
- 04 AC room: 207 sq ft.

A. Total Rent @ 75/- per sq ft X 3708 sq ft = 278100/- Per month  
70% occupancy approx 1.9 Lakhs

Expenses: Painting of 2<sup>nd</sup> floor – Approx Rs. 140000/-

AC, Cleaning and Maintenance and Electricity on the monthly actual basis –

Approximate

4 AC @ 500/- = 2000/- PM (distributed to rental)

Sweeper 2 @ 10000/- =20000/- PM (distributed to rental –maximum INR 1500/-)

Electricity Approx 30000/-PM (distributed to rental –maximum INR 2000/-)

After brief discussion the GC suggested the following such as:

Marketing and BD consultancy subcommittee will review the proposal of incubation centre in more details and come back with solution before the next GC

The subcommittee will formed the committee including HGS, CD SC Head, Vice President

Vice President reminded about the decision which was taken in the 83<sup>rd</sup> GC, such as they had assigned the task to the committee Chaired himself with, HGS and Mr V K Jain to explore and do the costing, business calculation on shutting down the hostel and start the additional courses and value added courses, the process could not be completed due to COIV 19, Hostel was automatically shut down. No specific resolution was passed towards closing of Hostel facilities.

It was agreed in principal in the 84<sup>th</sup> GC meeting that the Hostel Facilities 2nd floor hostel to be explored for utilization for running of additional classes and Research & development center etc

Following are the further suggestion from the GC members such as:

Use the Half space for use of the Hostel, Legal issue, security deposit, locking period towards renting of space, breakeven point , use of hiring of space for non-members, rent out the premises for commercial purpose with the Option – have the Hostel facilitation with joint co-operation nearby the Belapur and Nerul

### **Agenda 3: Grievance redressal mechanism proposal:**

“Grievance Cell” shall mean a Sub-Committee for the purpose of addressing Members’ grievances including matters of Memberships – AOA existing definition

ORP:

In addition to the clauses covering the deletion as per the Articles of Association the Institute has established Grievance redressal procedure as follows:

#### **GRIEVANCE REDRESSAL PROCEDURE**

**The Institute has a Grievance Cell which is** headed by the Immediate Past President, together with one or two senior Fellow Members nominated by the Governing Council

It is recognized that a Member may have a grievance of any of the following natures :

- a. Grievance regarding the functioning or activities of the Branch he / she is attached to
- b. Grievance regarding the functioning or activities of the Institute



- c. Grievance regarding the functioning and activities of the Governing Council or any of the sub - committees except for the Grievance Cell
- d. Grievance regarding the Office bearers
- e. Grievance concerning any other member

Any Member who has any grievance relating to the functioning or activities of the Branch to which he/she is attached, should first write to the Chairman of the Branch with a copy to the Branch Honorary Secretary. If the Member is not satisfied with the response from the Branch Office Bearers, then he/she can write to the President with a copy to the Honorary General Secretary, who can either refer the matter to the Governing Council if it involves a policy decision, or to the Grievance Cell for all other matters. All complaints should be sent along with supporting documents.

The Grievance Cell shall in the event the Complaint is referred to it regarding Branch functioning / activities constitute a team and it shall be headed by the Immediate Past President together with one or of two or more Fellow Members nominated by the Governing Council, to look into the matter. One of the Fellow Member shall be designated as the Team Leader.

The aggrieved Member, in his letter of grievance, can suggest up to three names of Fellow Members with whom he/she has no family relationship nor official relationship, who may or may not be from the concerned Branch. The Grievance Cell shall invite one such Fellow Member to join the team,.

The Team shall be free to look into the matter in whatever way it considers fit, but must be fully guided by the Institute's Memorandum of Association, Articles of Association, Branch Rules, Benevolence Fund Rules and the Operational Rules & Procedures, all as applicable. All documents needed by the Team, will be made available by the Grievance Cell, together with all support that it may require to look into the grievance.

The individual members of the Team must not divulge the proceedings of the Team to any one personally. The leader of the Team shall submit the report to the Chairman of the Grievance Cell and the decision of the Team shall be final. Chairman, Grievance Cell shall convey the decision of the Team to the Governing Council, and thereafter to the aggrieved party.

The Team may, if they so wish, decide to provide counselling to the aggrieved party. Apart from giving its decision on the grievance, the Team can also suggest to the Grievance Cell, any changes in the procedures adopted that it considers important, for reference to the Governing Council for its due consideration for later inclusion in the Operational Rules & Procedures. However these suggestions, as and when accepted by the Governing Council, shall be applicable in future only and shall not affect the proceedings of the grievance under consideration.

If the complaint is regarding Membership matters (ie. b above ) , then the Member should write directly to the Honorary General Secretary, who can similarly refer the matter either to the Governing Council if it involves a policy decision, or to the Grievance Cell for all other matters.

For grievances under c, d and e the Member may write directly to the Chairman of the Grievance Cell with a copy to the HGS and the chairman of the Branch he is attached to and the Grievance Cell will deal with the matter in whatever way it considers fit, but must be fully guided by the Institute's Memorandum of Association, Articles of Association, Branch Rules, Benevolence Fund Rules and the Operational Rules & Procedures, all as applicable.

All documents needed by the Grievance Cell will be made available by the Office Bearers / employees of the Institute, together with all support that it may require to look into the grievance.

The individual members of the Grievance Cell must not divulge the proceedings of the Cell to any one personally. The Chairman of the Grievance Cell shall convey the decision of the Cell to the Governing Council, and thereafter to the aggrieved party and the decision of the Cell shall be final.

The Cell may, if they so wish, decide to provide counselling to the aggrieved party. Apart from giving its decision on the grievance, the Cell can also suggest any changes in the procedures adopted that it considers important, for reference to the Governing Council for its due consideration for later inclusion in the Operational Rules & Procedures. However these suggestions, as and when accepted by the Governing Council, shall be applicable in future only and shall not affect the proceedings of the grievance under consideration.

In the case of Grievance under e the Grievance Cell will specifically be guided in addition by Articles 9 and 10.04 of the AOA.

The right of any member to raise a Grievance is irrespective of whether the member is carrying out any duties for the Institute on an honorary or remuneration for the services rendered basis. In the event the Member is in the employment of the Institute, additionally the relevant laws applicable as well as the terms of employment are to be taken into consideration during the grievance redressal process.

All grievances are concerned as Non – conformities and recorded as per the Quality procedures adopted by the Institute. All grievances may be raised within a time period linked to the ‘retention of records’ within the Quality procedures.

**It was decided that the above agenda will take up in the next GC meeting as agenda item no 1**

**President suggested GC members to go through it.**

**Agenda 4 - IME(I) participation on social initiatives**

----- Forwarded message -----

From: **Vijendra Jain**<vkj@nutechmaritime.com>

Date: Wed, 17 Jun 2020 at 07:13

Subject: 85th Governing Council Meeting: Inclusion of Social Initiatives in our AoA

To: President . <president@imare.in>

Cc: Kushal Roy <vicepresident@imare.in>, HGS . <hgs@imare.in>, Yatindra Nath <yn@planmain.com>, tsg4147 <tsg4147@yahoo.co.in>, Chitta Dash <chittadash1958@gmail.com>

Dear President,

The Mumbai Branch recently released an eNewsletter '*i-Communique*' which is attached to this email for the promotion of fellowship amongst its Members.

Whilst it was much appreciated, there was also a stray observation that social initiatives do not fit into the objectives of our Institute.

We, at the Mumbai Branch have discussed this within our EC Meeting and are of the opinion that social interaction amongst our Members is of great importance. Almost all Clubs and organisations promote these exchanges amongst its Members. I daresay the Annual events that each Branch organises are also occasions which help in interaction amongst our community.

I enumerate the objectives from our AoA below and suggest the following change/addition (in Clause 4.2) to validate social events such as Yoga sessions (for mental health and well being), cultural programs (for involvement of families) and other such activities/events which will help improving the bonding amongst our fraternity:

## QUOTE

The object and purposes for which the Institute is constituted are:

- 4.1 to promote the scientific development of Marine Engineering in all its branches and in the furtherance of such knowledge.
- 4.2 to enable Marine Engineers to meet and correspond **and from amongst other intentions** to facilitate the inter change of ideas respecting improvements and improved methods of working machinery, and to publish and communicate information on such objects;
- 4.3 to uphold the status of members of the Institute by prescribing or holding examination for candidates for election or by requiring standards of knowledge and experience which can be approved;
- 4.4 to co-operate with Universities, other educational institutions and public educational bodies for the furtherance of education in engineering science.
- 4.5 to constitute and maintain a Benevolence fund, for affording relief to indigent members of the Institute and the families of deceased members. This fund, being solely devoted to granting financial assistance after defraying expenses, to be known as the “Benevolence Fund”, and to operate as per specific guidelines formulated by the Institute.

## UNQUOTE

Would request if this could be tabled for discussions in our forthcoming GC, for consent and approval of our esteemed GC Members.

Thanks and Best Regards,

V. K. Jain  
Chairman, Mumbai Branch

**The proposal from Mumbai Branch to Modified AOA to include social bounding, fellowship and promote social initiative.**

**It was suggested that to form a small team under Chairman of the Mumbai branch to look at aspect to establish framework in place and guidelines can come in the next GC**

**4.2 to enable Members to meet and correspond and from the amongst other intentions to facilitate the interchange of ideas respecting improvements and improved methods of working machinery, and to publish and communicate information on such objects**

**The GC accepted that the social interaction on networking is an important part of the life today and it could be incorporated in the AOA 4.2 with getting a legal opinion on what we have to introduced in the AOA and further approval from the next General Body Meeting**

**Proposed by Mr K Shankar and Seconded by Mr B S Mathur**

## Agenda 5: MOU with NIMS

### COVERING NOTE FOR GC

**The Institute of Marine Engineers (India)** - IME(I) was registered in 1980 as a Charitable Trust under the Societies Registration Act and the Mumbai Public Trust Act 1950 and has been serving Marine Engineers for the last 4 decades. IME(I) actively provides facilities to further enhance knowledge of its Members and extends a wide range of services encompassing from welfare of members to professional opportunities.

**Narottam Morarjee Institute of Shipping (NMIS)**, Mumbai was established in 1969 under the joint auspices of Govt. of India and Indian Shipping industry with the sole objective of capacity building in commercial aspects of shipping. It is an autonomous body, registered as a non-profit trust

NMIS offers one year certification as well as a two years Post Graduate Diploma in Shipping Management & Logistics (PGDSM&L) for graduates in any discipline. The course is duly recognized vide Office Memo. No. 18-65/75-T/T, 12 dated 5<sup>th</sup> May, 1983 of Dept. of Education, Ministry of Education & Culture,GOI.

Realising the need for Marine Engineers to learn and become proficient in commercial issues, IME(I) is tying-up with NMIS to create a special one year course for the benefit of Marine Engineers primarily in subjects which are of relevance to them. The remaining Maritime fraternity may also take advantage of such a course which will culminate in a joint certification from the IME(I) and the NMIS. It will not only create opportunities for the candidate to learn about the commercial aspects of shipping but also pursue a career in the same later, if he/she chooses to do so subsequently.

The contents and the subjects of this Course have been specially designed for those who want to transit from the Engineering field to beyond as covers; costing, budgeting, principles of management and other similar topics spread over 2 semesters. The 2<sup>nd</sup> semester also affords an opportunity to each candidate to choose from a variety of subjects, which are of interest to him/her. The course will be also be useful to those who are already working in shipping or related logistics sector but their experience is confined to a specific segment of shipping and wish to have a comprehensive understanding of this industry to grow fast in career.

### **Highlights of the Course**

- ❑ Course developed and conducted by top industry professionals and brought to you by NMIS and IME(I);
- ❑ Opportunity to Seafarers for attractive shore jobs;
- ❑ Distance Learning Program through on line virtual class access;
- ❑ Digital Study material and lectures recordings provided online.

This specialized course will be of great help and benefit to all who wish to pursue career growth in their Engineering field or propose to join commercial organizations like:

- ❑ Shipping related Logistic Companies;
- ❑ Multimodal Transport Operators;
- ❑ Freight Forwarders & Custom House agents;
- ❑ Shipping agencies;
- ❑ Ship and Chartering brokers;
- ❑ Insurance and Risk Management Companies dealing with Hull/ Machinery, cargo and third party liability insurance;
- ❑ Ports, Export/ Import Houses & Trade Associations;
- ❑ Inland Container Depots and Container Freight Stations;
- ❑ Govt. Depts. dealing with shipping & related logistics;
- ❑ Law firms dealing with shipping & related logistics.



Courses from NMIS have acquired international reputation and some of them are validated by the Institute of Chartered Shipbrokers (ICS) London. The ICS also grants exemptions in 2 subjects out of 7 subjects for their examinations to candidates who have successfully completed a 2-year course from NMIS. The Institute students are highly respected and sought after by the shipping and related logistics industry.

The proposed 1-year course will consist of 2 Semesters, which will be completed in one year. There will be 4 compulsory subjects in the 1<sup>st</sup> semester and the candidate will need to choose 2 subjects out of a bouquet of subjects in the 2<sup>nd</sup> semester, depending upon his preference.

For DLP students, virtual live classroom lectures will be arranged through a suitable online platform on weekends. The DLP students can attend virtual live class on their desktop / laptop or mobile on Wi-Fi or 3G/4G. The students will also be given access to full recording of all class lectures so that they can understand subjects better and prepare for examination from any remote location in the world online. The soft copy of the course study material shall be sent through email. Examinations will be held twice a year at IME(I) Branches across the country.

**The proposal was discussed in details and it was decided that to go ahead with the proposal,**

**Mr V K Jain, requested that the MOU should go through by the HGS for legal aspect if necessary, and once signed then NMIS starts developing these courses for IMEI, time is short and need to start the advertisement in various companies to get people and NMIS from their side they will start developing the courses.**

**85.05.01 Resolved that the proposed MOU with NIMS and proposal was accepted**

**Proposed by Mr Y Nath and seconded by Mr B S Mathur**

**Proposed next GC meeting date : The next GC meeting will be on 25<sup>th</sup> July 2020.**

**7. Close with vote of thanks: Vice President :**

**The meeting ended with vote of thanks to the Chair.**

**On behalf of the Vice President, the HGS thanked all the members and contributors who had enabled the smooth proceedings of the GC.**