

| | | | |
|---|---|---------------------------|-------------------------|
|  | The Institute of Marine Engineers (India) | | Sec. No.: P/05 Rev 00 |
| | Governing Council Meeting | | Date: 05.03.2022 |
| | Meeting No.: 92 | <u>Minutes of Meeting</u> | Issued by: HGS |

**MINUTES OF THE 92ND MEETING OF THE IME(I) GOVERNING COUNCIL
(TERM 2021 - 23) HELD ON 5TH MARCH 2022**
(iaw Rule A15.0, A17.0, & A18.0 Part II of ORP and Articles
14.0, 15.0, 17.2 & 18.2 of M&AoA)

Meeting Notice and Agenda

1. Notice for the **Governing Council Meeting (GCM)** was given to members on 17th January 2022 through GC Google Group. Extract of the e-Notice and the circulated Agenda is reproduced below:

“**Notice** is hereby given to members (Term 2021-23) for the conduct and request to attend the Meeting No. 92 of the **Governing Council (GC)** scheduled **at 1000 hrs on 5th March 2022 through Virtual Meeting Application: Zoom** (Link to Join the Meeting is at the end of this Agenda).”

2. **Agenda** for the meeting was as below:

| <u>Time (hrs)</u> | <u>Agenda Item No.</u> | <u>Agenda / Event</u> |
|--------------------------|-------------------------------|---|
| 1000 | - | All Members Log-In for Audio/ Video Check |
| 1005 | 1 | Adoption of Agenda for 92 nd GCM - By Circulation |
| 1008 | 2 | To Grant Leave of Absence |
| 1010 | 3 | Welcome Address by President |
| 1020 | 4 | Presentation by Mumbai Branch on WMTC-2024 |
| 1035 | 5 | Presentation by Chennai Branch on WMTC-2024 |
| 1050 | 6 | Discussions on conduct of WMTC 2024 and finalisation of details to be communicated to Organising Council of WMTC. |
| 1110 | 7 | Changes to the Grievance Procedure as per recommendations circulated through GC Google Group on 20 Feb 22. |
| 1140 | 8 | Deliberations on Action Plan of IME(I) Chair at IMU |
| 1205 | 9 | Finalization of increment, if any to Staff/ Faculty |
| 1210 | 10 | Ratification of Budget for FY 2022-23 as uploaded on the GC Google Group on 28 Feb 22 |

| | | | |
|---|---|---------------------------|-----------------------|
|  | The Institute of Marine Engineers (India) | | Sec. No.: P/05 Rev 00 |
| | Governing Council Meeting | | Date: 05.03.2022 |
| | Meeting No.: 92 | <u>Minutes of Meeting</u> | Issued by: HGS |

| | | |
|------|----|---|
| 1225 | 11 | Any other matters/ resolutions with the permission of Chair |
| 1250 | 12 | Date for the next GC Meeting |
| 1255 | 13 | Vote of Thanks & Closure - By Vice President |

Attendance

3. Attendance of various GC Members for the meeting is as tabulated below:

| <u>S No.</u> | <u>Name of GC Member</u> | <u>Parent Branch</u> | <u>Designation</u> | <u>Attendance</u> |
|--------------|-----------------------------|----------------------|---------------------|-------------------|
| | | | | <u>19.02.22</u> |
| (i) | Mr. Vijendra Kumar Jain | Mumbai | Hon. President | P |
| (ii) | Mr. Amit Bhatnagar | Kolkata | Hon. Vice President | P |
| (iii) | Mr. Bhupesh Tater | Mumbai | Hon. Gen. Secy. | P |
| (iv) | Mr. Arun Kumar Gupta | Mumbai | Branch Chairman | P |
| (v) | Mr. Yatindra Nath | Mumbai | GC Member | P |
| (vi) | Mr. Girish Sreeraman | Mumbai | GC Member | P |
| (vii) | Mr. Rajeev Nayyer | Mumbai | GC Member | P |
| (viii) | Mr. Sanjeev Vakil | Chennai | Branch Chairman | P |
| (ix) | Mr. Anil Kumar P.K. | Chennai | GC Member | LoA |
| (x) | Mr. Vaman Mangesh Gaitonde | Goa | Branch Chairman | P |
| (xi) | Mr. S Krishnan Kutty | Kochi | Branch Chairman | P |
| (xii) | Mr. Mathew Koshy | Kochi | GC Member | P |
| (xiii) | Mr. Gautam Sen | Kolkata | Branch Chairman | P |
| (xiv) | Mr. Swapan Kumar Saha | Kolkata | GC Member | LoA |
| (xv) | Mr. Sanjeev D Ogale | Pune | Branch Chairman | P |
| (xvi) | Mr. Vijayananda Kumar Amara | Visakha-patnam | Branch Chairman | P |
| (xvii) | Mr. Dilshad Singh Anand | Visakha-patnam | GC Member | P |
| (xviii) | - | Delhi | Branch Chairman | - |
| (xix) | Mr. Chirag Bahri | Delhi | GC Member | P |
| (xx) | Mr. Vicky Malhotra | Delhi | GC Member | LoA |

| | | | |
|---|---|---------------------------|-----------------------|
|  | The Institute of Marine Engineers (India) | | Sec. No.: P/05 Rev 00 |
| | Governing Council Meeting | | Date: 05.03.2022 |
| | Meeting No.: 92 | <u>Minutes of Meeting</u> | Issued by: HGS |

| <u>S No.</u> | <u>Name of GC Member</u> | <u>Parent Branch</u> | <u>Designation</u> | <u>Attendance</u> |
|--------------|--------------------------|----------------------|--------------------|-------------------|
| | | | | <u>19.02.22</u> |
| (xxi) | Mr. Uday Purohit | Mumbai | Imm. Past HPres. | LoA |
| (xxii) | Mr. Kushal Roy | | Imm Past HVP | P |
| (xxiii) | Mr. Tarun Kumar | Mumbai | Imm Past HGS | LoA |

Formal Agenda Points

4. **Welcome Address by President (Agenda Item No. 1).** The President, Mr. Vijendra Kumar Jain, while chairing the meeting, welcomed the members of the Governing Council to the meeting.
5. **Adoption of Agenda for 92nd GCM (Agenda Item No. 2).** The previously circulated Agenda for the 92nd GCM was considered as circulated, read and adopted unanimously by the GC.
6. **Leave of Absence (Agenda Item No. 3).** Leave of absence was granted to GC members who had previously conveyed their inability to attend the GCM. The members being Mr Vicky Malhotra, Mr Swapan Kumar Saha, Mr Anil Kumar, Mr Uday Purohit, and Mr Tarun Kumar.
7. **WMTC-2024 (Agenda Item Nos. 4, 5 & 6).** Chairmen of the Mumbai and Chennai Branch made their submission for WMTC to be held in India in 2024 through detailed presentations. Discussions were thereafter held on the presentations made and alternate venues. Post deliberations, it was unanimously agreed that the next WMTC in 2024 will be held at Chennai and coordinated by the Chennai Branch in collaboration with other branches as appropriate. It was agreed that a suitably nominated Member from the proposed Organising Committee attends the WMTC-2022 to understand the nuances of organising the event and implement the lessons learnt from WMTC-2022 for better conduct of Event at Chennai.
8. **Changes to Grievance Procedure (Agenda Item No. 7).** The changes to the Grievance Procedure as reviewed and proposed by a separate sub-committee were uploaded on the GC Google Group on 20th February 2022. Mr Rajeev Nayyar on behalf of this sub-committee explained the recommendations for the benefit of the GC Members. Detailed discussions followed the presentation covering different aspects of the procedure viz.; delineation of employee and member issues, scope limitation to all or corporate members, avoidance of bringing in personal issues especially between

| | | | |
|---|---|---------------------------|-----------------------|
|  | The Institute of Marine Engineers (India) | | Sec. No.: P/05 Rev 00 |
| | Governing Council Meeting | | Date: 05.03.2022 |
| | Meeting No.: 92 | <u>Minutes of Meeting</u> | Issued by: HGS |

two members as a grievance, and time periods involved in raging, addressing and closure of grievances. While most members were of the opinion to avoid elaborate definition and mechanism on the grievance procedure, restrict it to its present form, it was agreed post further discussions to obtain legal opinion on the proposed changes. Further, since the review of the M&AOA and the ORP is also in progress, it would be prudent to look at the proposed changes to the grievance procedure with respect to the Article 9 and 10.4 of the AoA by the same legal firm reviewing the changes to ORP and the M&AoA. HGS as the head of ALSC will take-up these proposed changes with the law firm viz.; MHCo for their opinion.

9. **IME(I) Chair at IMU (Agenda Item No. 8).** The president shared the proposed draft of the Action Plan of IME(I) Chair at IMU with the GC. Post discussions, it emerged that apart from the proposed action plan, which needs further elaboration, the Chair should also discuss with IMU, matters pertaining to equivalency, sharing of resources, commencement of research, data collection on maritime matters and sharing of the digital library.

10. **Increments to Staff (Agenda Item No. 9).** HGS informed the GC that no increments had been given to the Staff and Faculty for the past two years on account of Pandemic. Also the increments in the past have been either on annual basis using a flat rate or on performance based. Since the criteria for increment and the rates was the prerogative of the HGS, it was advised by the GC that HGS may if need be, work out the guidelines for future increments. As regards the present proposal, the budget as proposed by HGS towards increase in salaries of faculty and staff on the basis of flat increase of 3% and 5%, respectively was approved by the GC.

11. **Budget for FY 2022-23 (Agenda Item No. 10).** The revised Budgets of IME(I) for FY 2022-23 covering various sub-committees, branches and the changes as per discussions held during the 91st GCM were compiled and uploaded on the GC Google Group for review by the GC on 28 February 2022. The same was discussed by members present and resolved as below:

| <u>Resolution No.</u> | <u>Details of Resolution</u> |
|------------------------------|--|
| 92.10.01 | RESOLVED that the revised consolidated summary of Budgets including the revised Budget of Visakhapatnam Branch as circulated is hereby approved. |
| <u>Proposed By:</u> | Mr Y Nath |
| <u>Seconded By:</u> | Mr S Kutty |

| | | | |
|---|---|---------------------------|-------------------------|
|  | The Institute of Marine Engineers (India) | | Sec. No.: P/05 Rev 00 |
| | Governing Council Meeting | | Date: 05.03.2022 |
| | Meeting No.: 92 | <u>Minutes of Meeting</u> | Issued by: HGS |

12. **Any Other Matter (Agenda Item No. 11).** The following items were raised with the permission of the Chair and summary of the discussions is as below:

(a) Request of Admissions sub-committee to change membership process for bulk admissions was discussed. The Sub-Committee was advised to work out a detailed procedure covering various aspects of admissions to simplify the bulk membership process online and to present the said proposal for the GC's review.

(b) Quality Sub-Committee suggested to hold the next MRM along with the GC Meeting, which was agreed to by the GC.

13. **Date for Next GC Meeting (Agenda Item No. 12).** Subject to the prevailing conditions of pandemic, it was agreed to hold the next meeting in physical or hybrid mode. The GC agreed for the next meeting to be held June 2022 along with the MRM.

14. **Vote of Thanks (Agenda Item No. 13).** Mr Amit Bhatnagar, Vice President presented the Vote of Thanks and thanked the members for attending at a short notice post the last GCM to consider the matters at hand. There being no other points, the meeting was drawn to a close.