

FINAL MINUTES OF THE 106th MEETING OF THE IME(I) GOVERNING COUNCIL

(TERM 2023 - 25) HELD ON 18th October 2025 in virtual mode

(iaw Rule A15, A17, & A18 Part II of ORP and Articles 14, 15, 17.2 & 18.2 of M&AoA)

1. Notice is hereby given to members (Term 2025-27) for the conduct and request to attend the Meeting No. 106 of the Governing Council (GC) scheduled at 1000 hrs on Saturday 18th Oct 2025 through Virtual Meeting Application: Zoom (Link to Join the Meeting is at the end of this Agenda).

21. **Agenda**

<u>Time (hrs)</u>	<u>Agenda Item No.</u>	<u>Agenda / Event</u>
1000	-	All Members Log-In for Audio/ Video Check
1005	1	Observance of a Minute's Silence in Honour of Departed Members since last 105 th GCM - Mr I M Rao F-061, Mr P B Ray F-976
1007	2	Welcome Address by President including introduction of New GC Members (Term 2025-2027)
1025	3	Adoption of Agenda for 106 th GCM
1030	4	To Grant Leave of Absence
1035	5	Adoption of Minutes of 105 th GCM - Attached
1040	6	Formation of Various Sub-Committees
1130	7	Selection of Chairman High Value Committee
1135	8	Change of Signatories for the Head office - By Circulation
1140	9	Selection of Chairman, Benevolence Fund
1145	10	Ratification of Resolutions passed by circulation – will be circulated separately - Attached
1150	11	Ratification of New Memberships & Grade Transfers – since last GCM - Attached
1155	12	Date for Next GC Meeting
1200	13	Any other Matter with the permission of the Chair - 1.: Changes in the Nominations / alternate Nominees in the external bodies - By Circulations
1210	14	Vote of Thanks & Closure - By Vice President

1. Request all to kindly make it convenient to attend online from any suitable location through laptop/ PC/ smartphone/ Any other suitable device. In case of difficulty or for further assistance, Members may please contact Ms Neetha Nair (+91 99309 77647) / Mr. D.K. Shetkar (+91 98332 50160).

Best Regards

Vivek D. Prasad
Hon. General Secretary
IME(I), Mumbai

To Join Zoom Meeting Click this Link

Topic: 106th GCM Meeting

Time: Oct 18, 2025 10:00 AM Mumbai, Kolkata, New Delhi

Join Zoom Meeting: <https://zoom.us/j/96631353025?pwd=Il1UjRbnYCdpoShbqW2xt3OvripByg.1>

Meeting ID: 966 3135 3025

Passcode: 123456

Detailed Agenda is attached as Attachment 1 to these minutes for reference.

Attendance:

<u>S. No.</u>	<u>Name of GC Member</u>	<u>Parent Branch</u>	<u>Designation</u>	<u>Attendance</u>
(i)	Mr Kaushik Seal	-----	President	P
(ii)	Mr Sunil Kumar	-----	Vice President	P
(iii)	Mr Vivek Diwakar Prasad	-----	Hon. General Secretary	P
(iv)	Mr Sanjeev Mehra	Mumbai	Chairman	P
(v)	Mr Rajesh Kasaragod	Mumbai	GC Member	P
(vi)	Mr P Lakshman	Mumbai	GC Member	P

<u>S. No.</u>	<u>Name of GC Member</u>	<u>Parent Branch</u>	<u>Designation</u>	<u>Attendance</u>
(vii)	Mr Chitta Dash	Mumbai	Navi Mumbai Chapter Chairman	P
(viii)	Mr. Ramasamy Muthusamy	Chennai	Branch Chairman	P
(ix)	Mr. Sanjeev Vakil	Chennai	GC Member	P
(x)	Mr Suresh Shenoi	Chennai	GC Member	P
	Mr. Larson D'Sa	Goa	Branch Chairman	P
(xi)	Mr Sajan John	Kochi	Branch Chairman	P
(xii)	Mr N Rajan	Kochi	GC Member	P
(xiii)	Mr V V Paul	Kochi	GC Member	P
(xiv)	Mr Sadhan Kumar Sarkar	Kolkata	Branch Chairman	LOA
(xv)	Mr Swaoan Kumar Saha	Kolkata	GC Member	P
(xvi)	Mr Shanti Ranjan Pal	Kolkata	GC Member	P
(xvii)	Mr Girish Kotwal	Pune	Branch Chairman	P
(xviii)	Mr Dilshah Singh Anand	Vizag	Branch Chairman	P
(xix)	Mr. V D Prasad Samavedam	Vizag	GC Member	P
(xx)	Mr Atul Mani Sharma	Delhi	Vice Chairman	P
(xxi)	Mr. Chirag Bahri	Delhi	GC Member	LOA
(xxii)	Mr. Rajeev Nayyar	Mumbai	Imm. Past Pres.	P
(xxiii)	Cdr Bhaskar Bhandarkar (Retd)	Mumbai	Imm. Past VP	LOA

Formal Agenda Points

1. **Homage to Departed Members (Agenda Item 1)** : HGS informed GC that observing of One Minute silence for the Members who had passed away since the last GCM - Mr I M Rao F-061, Mr P B Ray F-976
2. **Welcome Address by the President (Agenda Item 2)** – The President, Mr. Kaushik Seal, chaired the 1st Meeting of the Governing Council for the term 2025–26 and extended a warm welcome to all members.

He expressed his pleasure in addressing the Council and stated that it was a privilege to be part of a dedicated team entrusted with guiding the Institute and contributing to the maritime community that has given so much to its members. He emphasized that the work of the Governing Council is driven by passion for the marine industry and by a shared responsibility to uphold and advance the objectives of the Institute as envisioned by its predecessors, while creating a legacy for future generations to build upon.

The President welcomed both newly elected and continuing members, acknowledging their commitment and the diverse expertise they bring from various regions. He highlighted that the next two years present an excellent opportunity to work collectively, showcase professional competence, and achieve meaningful outcomes. Despite any challenges or limitations, he noted that with clear objectives and a unified approach, the Council can look forward to successful results.

The President further suggested that all the GC members introduce themselves and briefly share about their new assigned roles for the current tenure.

3. Adoption of Agenda for 106th GCM - By Circulation (Agenda Item 3) – The agenda for the 106th Governing Council Meeting, as circulated, was reviewed, read out, and unanimously adopted by the members.

4. To Grant Leave of Absence (Agenda Item 4) – Leave of absence was granted to the Governing Council members who had informed in advance of their inability to attend the meeting. The members are:

- Cdr Bhaskar Bhandarkar (Retd)
- Mr Chirag Bahri
- Mr Sadan Kumar Sarkar

5. Adoption of Minutes of the 105th GCM (Agenda Item 5) – The Governing Council adopted the minutes of the 105th Governing Council Meeting, which had been circulated via email on 30th September 2025. As no comments were received, the minutes were adopted as circulated, with the following resolution

<u>Resolution No.</u>	<u>Details of Resolution</u>
106.05.01	RESOLVED THAT the minutes of the 105th Governing Council Meeting, as circulated and presented, be and are hereby approved and adopted
<u>Proposed By:</u>	Mr. Chirag Bahri
<u>Seconded By:</u>	Mr. Swapan Kumar Saha

6. Formation of Various Sub-Committees –The sub-committee list is listed below after the approval of all the members present. The benevolence fund sub-committee Chairman is elected by all the branches Chairman and the HVC basically forms on the existing work of the institute exceeding

Formation of Various Sub-Committees						
<u>S No.</u>	<u>Name of Sub-Committee</u>	<u>Acronym</u>	<u>Proposed name of the Chairman of the Sub-Com</u>	<u>Member Secy</u>	<u>Proposed by</u>	<u>Seconded by</u>
1	Administration & Legal	ALSC	Mr Vivek Diwakar Prasad	Mr DK Shetkar + Ms Neetha	Mr. Shanti R Pal	Mr. Rajesh Kasaragod
2	Finance & Business Development	FBDC	Mr Rajesh Kasaragod	Mr DK Shetkar + Ms Neetha	Mr. P Lakshman	Mr. D S Anand
3	Publications Library & Website	PLWSC	Mr Vivek Diwakar Prasad	Ms Rashmi Tiwari	Mr. Swapan Kumar Saha	Mr. Shanti R Pal
4	Admissions & Membership	AMSC	Mr Sanjeev Vakil	Ms Geeta VG + Ms Akansha Gawde	Mr. Muthusamy	Mr. Sanjeev V Mehra
5	Quality	QSC	Mr V D Prasad Samavedam	Mr Manteshwar Kumar + Mr Mohan Singh Pal	Mr. P Lakshman	Mr. V V Paul

6	Benevolence Fund	BF	Mr Sajjan John	Mr SR Bhalerao + Mr D K Shetkar	Mr. D S Anand	Mr Saanjeev V Mehra
7	Examinations & Certification	ECSC	Mr Sadhan Kumar Sarkar	Capt Neeraj Khatoch + Ms Anjana Kharje	Mr. Swapan Saha	Mr. Chirag Bahri
8	Students	SSC	Mr Sunil Kumar	Capt Bibhas Pal + Ms Aditi Thakur + Ms Akansha Gawade	Mr. Chitta dash	Mr. N Rajan
9	Member Grievance Cell	MGC	Mr Rajeev Nayyer		Mr. Swapan Saha	Mr. Shanti R Pal
10	Equivalency & Recognition	ERSC	Mr Sanjeev Mehra	Mr Haresh Sadhwani + Mr Ashish Khatawakar	Mr. P Lakshman	Mr. Girish Kotwal
11	Members Welfare	MWSC	Mr N Rajan	Mr Uma Shankar Singh	Mr. V V Paul	Mr. P Lakshman
12	Women Members' Welfare	WMWSC	Mr Girish Kotwal	Ms Shweta Dabholkar	Mr. Suresh Shenoy	Mr. Swapan Saha
13	Research Promotion	RPSC	Mr Suresh Sheno	Ms Aditi Thakur	Mr. N Rajan	Mr. D S Anand
14	International Relations	IRSC	Mr Swapan Kumar Saha	Ms Shravani Shirsat	Mr. Sajjan John	Mr. Chirag Bahri
15	Tie Up & Growth – Non Govt	TGSC	Mr Dilshah Singh Anand	Capt Neeraj Khatoch	Mr. N Rajan	Mr. Muthusamy
	Others		(Will fill up later)			
	Navy and Coast Guard					
16	Building, Land and Facilities	BLFSC	Mr Chitta Dash	Mr D K Shetkar	Mr. D S Anand	Mr. Shanti R Pal
17	Career Development	CDSC	Mr Larson D'sa	Mr Vikram Gokhale + Ms Anukampa	Mr. N Rajan	Mr. V V Paul
18	Public Relations	PRSC	Mr Kaushik Seal	Mr Manteshwar Kumar	Mr. V V Paul	Mr. D S Anand
19	Information Technology	ITSC	Mr P Lakshman	Capt Bibhas Pal + Ms Aditi Thakur + Ms	Mr. Rajesh Kasaragod	Mr. N Rajan

				Akansha Gawade		
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7. Selection of Chairman High Value Committee - (Agenda Item 7) -

The Immediate Hon. President informed that the committee would comprise the Chairman of the respective Sub-Committee related to the specific project, the Chairman of the Finance Sub-Committee, the Hon. General Secretary, the Vice President and two Immediate Past Presidents.

The committee shall decide the Chairperson and members based on the nature of each project. It was further informed that whenever the Head Office or any Branch submits a proposal requiring the constitution of a High Value Committee (HVC) — such as for property acquisition or for any proposal exceeding Rs 10 lakhs — the matter shall be referred to the HVC. In case of any new project, the General Council shall constitute a new HVC specific to that project.

Immediate Past President Mr. Rajeev Nayyer further informed the members that Mr. Arun Kumar Gupta, Chairman of the Navi Mumbai Chapter (Term 2023–2025), who had taken charge of the Building Sub-Committee and as a Chairperson of HVC, had completed the evaluation of the Kochi Branch proposal. The HVC report was finalized, and the Kochi Branch was notified that the major concerns related to legal aspects and property usage had been resolved.

However, the matter was referred back to the GC for further consideration. The President, Mr. Rajeev Nayyer, visited the plot along with members of the Kochi Branch and expressed concerns regarding the intended usage of the property. He advised that the proposal be reviewed once again.

Considering the conclusion of the current tenure, Mr. Nayyer suggested that the Kochi Branch should take the incoming committee into confidence, as the implementation of any decision would fall under the next term.

He further advised that the new team at the Kochi Branch may resubmit the proposal to the GC and, if required, reconstitute the HVC. They may also adopt the previous HVC report, as no additional requirements are pending. However, the GC must review the proposed acquisition plan for Kochi, and the current EC may forward the proposal, after due deliberation, to the GC for consideration.

8. Change of Signatories for the Head office - By Circulation (Agenda no.8)-

The resolution were circulated via email to all the members. Since no comment were received, the resolution was passed unanimously.

9. Selection of Chairman, Benevolence Fund (Agenda no. 9)-

Imm. Past President Shri Rajeev Nayyer suggested that, since the matter pertains to the Charity Commissioner, a separate meeting of the Benevolence Committee should

be convened, including all Branch Chairmen, to decide on the appointment of the new Chairman. He further suggested that a separate meeting should also be held to discuss matters related to the Benevolence Fund.

A separate meeting was convened to select the Chairman of the Benevolence Fund Committee, attended by all Branch Chairmen.

With the consent of all present, the following name was unanimously selected-

<u>Resolution No.</u>	<u>Details of Resolution</u>
106.09.01	RESOLVED that, Mr. Sajan John, Chairman Kochi Branch is elected as Chairman of IME(I) Benevolence Fund Committee
<u>Proposed By:</u>	Mr. D S Anand
<u>Seconded By:</u>	Mr Saanjeev V Mehra

10. Ratification of Resolutions passed by circulation – will be circulated separately – Agenda Item No 10

Change of Signatories :-

The following resolution was circulated through email on dated 1st October, 2025 for GC members review, consideration and eventual confirmation and was ratified with the following resolution:

<u>Resolution No.</u>	<u>Details of Resolution</u>
106.10.01	RESOLVED THAT the following individuals be and are hereby authorized to operate the Savings Bank Accounts and Fixed Deposit Accounts maintained in the name of “The Institute of Marine Engineers (India)”, under the joint signatures of any two of the authorized signatories, with immediate effect and until further notice: <ul style="list-style-type: none"> • Mr. Kaushik Seal – President • Mr. Sunil Kumar – Vice President • Mr. Vivek Diwakar Prasad – Hon. General Secretary RESOLVED FURTHER THAT this authorization shall remain in force until superseded or amended by a subsequent resolution of the Governing Council.

B : Changes in the Nominations / alternate Nominees in the external bodies : “Representation on External Bodies” (extract attached for ready reference), it is proposed to approve by circulation the

following resolution, which shall be placed for ratification at the forthcoming Governing Council Meeting scheduled on 18th October 2025.

<u>Resolution No.</u>	<u>Details of Resolution</u>		
106.10.02	<p>RESOLVED THAT the following members be and are hereby nominated to represent The Institute of Marine Engineers India) on the respective External Bodies as detailed below, for the Term 2025–2027:</p> <p>Proposer : Mr Muthuswamy</p> <p>Secunder : Mr Chirag Bahri</p>		
<u>Name of the Institute</u>	<u>Place</u>	<u>Nominee</u>	<u>Alternate Nominee</u>
Bureau of Indian Standards	Delhi	President - Mr. Kaushik Seal	GC Member – Delhi Branch Is to be decided
IRS Technical Committee	Mumbai	<i>Vice President – Mr Sunil Kumar & HGS</i> - Mr. Vivek Prasad	Not Applicable
IRS Classification Committee	Mumbai	Mr. Chitta Dash , Chapter Chairman - Navi Mumbai	Not Applicable
Institute of Maritime Studies	Goa	President - Mr. Kaushik Seal	Chairman Goa Branch - Mr. Larson D'sa
Engineering Council of India/ NCRPE	Delhi	President - Mr. Kaushik Seal	Member Delhi Branch – is to be decided
Board of Examinations for Seafarers	Mumbai	President - Mr. Kaushik Seal HGS - Mr. Vivek Diwakar Prasad Fellow Member 1: Mr Sunil Kumar (Vice President) Fellow Member 2: Mr Ramasamy Muthusamy (Chairman - Chennai Branch)	Not Applicable
World Maritime Technology Conference	Global	President - Mr. Kaushik Seal	Immediate past President - Mr. Rajeev

<u>Resolution No.</u>	<u>Details of Resolution</u>			
				Nayyer

Note: President may appoint a suitable alternate Nominee, if required.

11. Ratification of New Memberships & Grade Transfers – since last GCM - Agenda item No 11

The new memberships (139) and transfer of grade for existing members (112) was approved unanimously.

12. Date for Next GC Meeting – Agenda item No. 12

It was decided that the next General Council (GC) meeting will be held on 30th January 2026 during COMARSEM 2026 at Kochi.

13. Any other Matter with the permission of the Chair - 1.: Changes in the Nominations / alternate Nominees in the external bodies - By Circulations: Agenda Item No 13

1) Hon. Chairman, IME (I) Mumbai Branch, Shri Sanjeev V. Mehra informed that the Annual Meet is scheduled for 27th February. He thanked the Council for entrusting him with the role of Head, Equivalency Committee, and suggested passing a formal resolution for the same, as it may be required by Government institutions.

As Chairman of the Mumbai Branch, he informed that INMARCO 2026 is being proposed with Mumbai Branch taking the lead. A technical seminar is planned at the end of November after MEPC, and another in February before the annual get-together.

He further mentioned that Members' Welfare, introduced last year with two seminars, will be further strengthened in the coming year.

2) Mr. Muthuswamy informed that the Chennai Branch Office is not yet registered and lacks supporting documents related to its address. He mentioned that the matter was to be resolved through the Mumbai Office, but it is currently on hold.

Immediate Past President Shri Rajeev Nayyer confirmed that the issue remains pending and should be taken up again during the current tenure. He suggested that a formal request be placed through the General Council to expedite the process.

3) Shri Rajeev Nayyer in reply Mr Mehra's query informed that earlier resolutions on equivalency were passed in consultation with DG Shipping, and IME(I) had issued certificates which were later stopped due to lack of statutory approval. The matter was revisited in the previous tenure with Mr. Anirudha Chaki and Mr. Larson, but limited progress was made.

IME(I) had approached the Indian Association of Universities (IAU), which issues equivalency certificates for Second Mates, but the process was stalled due to internal issues.

He suggested that any new resolution should clearly define its purpose and scope.

Hon. Chairman Shri Sanjeev V. Mehra agreed and assured to coordinate with Mr. Larson and Mr. Chaki. The resolution would authorize IME(I) to approach universities or Vice Chancellors for equivalency recognition.

4) On the request of Mr. Muthuswamy, Shri Rajeev Nayyer informed that an MoU has been signed with IMU, Chennai for conducting simulator-based courses. Under this arrangement, IME(I) will provide the technical expertise, while IMU will provide the funding.

He further mentioned that the initiative was initially proposed through the Vizag Branch, but was later shifted to the Chennai Branch for implementation. IME(I) will establish a simulator-based training centre to offer advanced training in various engineering-related fields.

5) Ocean Trade workshop is scheduled on 3rd November in partnership with ISWAN, coordinated by Mr. Chirag Bahri. Hon Chairman, IME(I) Mumbai Branch offered support and requested members to extend any assistance required for the event. Hon. President mentioned that the initiative is part of a continuing legacy, with earlier efforts led by Shri Rajeev Nayyer, Imm. Past President. Mr Bahri requested to circulate the event flyer to all the members and promote it on all social media platforms for wider publicity.

6) Immediate Past President Shri Rajeev Nayyer suggested proceeding with the GC meeting during the event and recommended scheduling it as a two-day session.

Since the meeting will be held in physical mode, it was further suggested to include Rules and Procedures as an agenda item and to plan a separate session for its discussion.

Proposer: Mr Rajesh Kasaragod Seconder: Mr. V D Prasad Samavedam

13. Vote of Thanks - By Vice President

Mr Sunil Kumar, Vice President proposed a vote of thanks to all present Governing Council Members, supporting Sub-Committee members, Past President and the employees of the Institute for their invaluable contributions and dedicated efforts towards the functioning and activities of the Institute.